

JAWAHARLAL NEHRU GOVERNMENT ENGINEERING COLLEGE SUNDERNAGAR

LIBRARY

BOOK BANK SCHEME

Dated:-23.11.2022

Rules & Regulation for Librarian and Students

1. Book bank scheme shall be applicable to students of SC, ST, OBC categories and sub categories students of EWS, TFW & IRDP of B.Tech 1st year only.
2. After exhausting the merit at point no. 1, remaining books may be issued equally among students of all branches based on the merit of their higher secondary /+2 exam marks and on "First Come, First Served" basis as per book bank guidelines.
3. Books shall be issued at the start of the session/semester only.
4. Maximum of (05) five books shall be issued. Books shall be issued for one semester only and need to be returned immediately, within a week time after the completion of end semester examination. Students shall be responsible for all the books drawn on their account.
5. Books are to be used with utmost care. In case of improper use of books, torn pages in the books, writing or marking in the books, applicants will have to replace the books with new ones.
6. A fine of Rs 10/- per book per day shall be charged from students who return books late. If any book issued to the student is lost, the student will have to pay the whole cost of the book plus a penalty of Rs 200/- per book.
7. Title of the books mentioned in the application form will be issued to the students, subject to availability.
8. Students who have procured books from outside and are willing to donate the books for the Book Bank Scheme, can contact the library.

Jawaharlal Nehru Government Engineering College Sundernagar
Application Proforma for lending books under Book Bank scheme from the Library



Name of students:-_____ Father's Name:-_____

Branch:_____ Contact No:-_____ University Roll No/Temporary Roll No:-

Semester:- I/II Category: SC/ST/OBC/TFW/IRDP/EWS (TICK CORRECT ONE)

List of Books required:-

S.No	Title of the Book	Author	Publisher
1			
2			
3			
4			
5			

Declaration by the student:- I hereby give undertaking that I have read all rules & regulations of the Library as well as the Book Bank Scheme. I shall abide by these regulations failing which I undertake to pay the requisite fine/amount.

Signature of the students (with date)

Recommended by :-

Faculty advisor

Head/OIC (A&Hu)

FOR LIBRARY USE

Whether books available or not(Yes/No) If Yes, mention Sr No(_____)

Date of issue:-

S.No	Title of the Book	Accession no of book issued
1		
2		
3		
4		
5		

Signature of the Clerk

Signature of the Librarian