

Limited Tender Document  
For  
Providing Sound, Light and Stage Services  
During TWASK-2022  
(07 & 08 July, 2022)



Last Date of Submission:- **02 July 2022 upto 12.00 Noon.**

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J.N. GOVT. ENGINEERING COLLEGE  
SUNDERNAGAR, DISTT. MANDI, HIMACHAL PRADESH  
Telephones: 01907-267199, 267688, 267632, Fax: 01907-267504  
Website: [www.jngec.ac.in](http://www.jngec.ac.in)



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LIMITED TENDER FOR

**Providing Sound, Light and Stage Services during TWASK-22**

**(07 & 08 July, 2022)**

BID REFERENCE	: JNGEC/TWASK/STAGE & SOUND-22
LAST DATE AND TIME FOR RECEIPT OF BIDS	: 02 July 2022 upto 12.00 Noon
TIME AND DATE OF OPENING OF BIDS	: 02 July 2022 at 2:00 P.M (Technical Bid) 02 July 2022 at 3:00 P.M (Financial Bid)
PLACE OF OPENING OF BIDS	: J. N. Govt. Engg. College, Sundernagar Distt. Mandi (H.P.) Pin- 175018.
ADDRESS FOR COMMUNICATION	: Director/Principal, J. N. Govt. Engg. College, Sundernagar Distt. Mandi (H.P.) Pin- 175018.

## INVITATION FOR LIMITED TENDER

Tender No. : **JNGEC/TWASK/STAGE & SOUND/22**

Director/Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin-175018 invites limited tender from interested bidders for providing Sound and Stage services during TWASK-2022 to be held w.e.f. (07 & 08 July, 2022) as per annexure "A"

Sr. No.	Name & Specification	Earnest Money
1.	<b>Attachment at annexure - "A"</b>	3% ( Three percent of Prize Value Quoted)

1. Interested eligible Suppliers may obtain further information from and inspect the tendering documents at J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018.
2. A complete set of tender documents may be purchased by interested/ eligible supplier on the submission of a written application to the above office and upon payment of a non-refundable fee as indicated below in the form of a Demand Draft in fav of "**Director/Principal**", **J.N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018** payable at **Sundernagar Distt. Mandi (HP)**.
3. The tendering document may be obtained from the office of **Director/ Principal, J. N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) Pin- 175018**, during office hours namely, from 10.00 Hrs to 17.00 Hrs, on all working days either in person or by post.

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|---|--|
| (a) Price of bidding document<br>(non-refundable) | : Rs. 500.00 (□ Five Hundred Only)   |
| (b) Postal charges, in land                       | : Rs. 30.00 (□ Thirty Only)  |
| (c) Last date and time for<br>Receipt of bid      | : 02 July 2022 upto 12:00 Noon   |
| (d) Time and date of<br>Opening of bids           | : 02 July 2022 at 2:00 P.M (Technical Bid)   |
| (e) Place of opening of bids                      | : J. N. Govt. Engg. College<br>Sundernagar, Distt. Mandi (H.P.)                            |
| (f) Address for Communication                     | : Director-cum-Principal, J. N. Govt.<br>Engg. College Sundernagar, Distt.<br>Mandi (H.P.) |

All bids must be accompanied by a bid security, **EMD @ 3% (Three percent of Prize Value Quoted)** as specified in the bid document and must be delivered to the above office on the date and time indicated above, failing which tender / bid will not be considered.

4. Tenders will be opened in the presence of Suppliers or their representatives who choose to attend on the specified date and time.
5. In the event of the date specified for bid receipt and opening being declared as a closed holiday, the due date for submission of bids and opening of bids will be the following working day at the appointed times.

## **INSTRUCTIONS**

### **1. Clarification of Bidding Documents**

- 1.1 A prospective Bidder requiring any clarification of the bidding documents may notify the Purchaser in writing or by telex or cable or fax at the Purchaser mailing address indicated in the Invitation for Bids. The Purchaser will respond in writing to any request for clarification of the bidding documents which it receives not later than **07 days prior to the dead line for submission of tenders** prescribed by the Purchaser. Written copies of the Purchaser's response (including an explanation of query but without identifying the source of inquiry) will be sent to all prospective bidders which have received the bidding documents.

### **2. Amendment of Bidding Documents**

- 2.1 At any time prior to the deadline for submission of bids, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, **modify the bidding documents by amendment.**
- 2.2 All prospective bidders who have received the bidding documents will be notified of the amendment in writing or by fax or by cable, and will be binding on them.
- 2.3 In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Purchaser, at its discretion, may extend the deadline for the submission of bids.

### **3. Bid Prices**

- 3.1 The Bidder shall indicate on the Price Schedule the unit prices and total bid prices of the goods it proposes for the said service under the Contract.
- 3.2 Prices indicated on the Price Schedule shall be entered separately in the following manner: The price of the goods, including all duties and sales tax and other taxes as per annexure "A"

### **4. Late Bids**

- 4.1 Any bid received by the Purchaser after the deadline for submission of bids prescribed by the Purchaser, will be rejected and/or returned unopened to the supplier.

### **5. Modification and Withdrawal of Bids**

- 5.1 No bid tender may be modified subsequent to the deadline for submission of tender.

### **6. Opening of Tender by the Purchaser**

6.1 The Purchaser will open all tenders, in the presence of Supplier or their representatives who choose to attend, at **02:00 PM on 02 July 2022** and in the following location: **Director/Principal, J. N. Govt. Engg. College Sundernagar, Distt. Mandi (H.P.)**. The Suppliers' representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of Bid opening being declared a holiday for the Purchaser, the Bids shall be opened at the appointed time and location on the next working day.

6.2 The Suppliers' Names, tenders modifications or withdrawals, tenders prices, discounts, and the presence or absence of requisite bid security and such other details as the Purchaser, at its discretion, may consider appropriate, will be announced at the opening. No bid shall be rejected at bid opening, except for late bids, which shall be returned unopened to the Bidder pursuant to ITB Clause 20.

6.3 Tender that are not opened and read out at tenders opening shall not be considered further for evaluation, irrespective of the circumstances.

## **7. Payment**

7.1 The method and conditions of payment to be made to the Supplier under this Contract shall be specified.

7.2 The Supplier's request(s) for payment shall be made to the Purchaser in writing, accompanied by an invoice describing, as appropriate, the Goods delivered and the Services performed, and by documents, submitted pursuant to Clause/hired, and upon fulfillment of other obligations stipulated in the contract.

## **8. Taxes and Duties**

8.1 Suppliers shall be entirely responsible for all Taxes, Duties, License fees, GST, etc., incurred until delivery of the contracted Goods to the Purchaser.

## **9. Jurisdiction**

9.1 All the legal dispute will be settled within the jurisdiction of Sundernagar Distt Mandi HP.

## **10. Other Conditions**

10.1 The boarding and lodging of the supporting staff/engineers should be borne by the company itself.

10.2 The sound will be installed as **stack on the both side of the stage**.

10.3 Tender/Bid will be awarded to the bidder having lowest sum of the rates of all items quoted by the bidders.

10.4 **TWASK-2022** will be held from **07 and 08 July 2022**. These dates are tentative and any change depending up on decision of the college administration.

10.5 In case of single eligible tender, the Director/Principal reserves the right to award the work on the recommendations of committee.

10.6 If the venue is changed then no extra money is payable to company/firm. The location in case of bad weather may be changed to nearby areas within 3 Km's.

10.7 Rate quoted should be inclusive of all taxes if any. Bidders shall not quote/specify any taxes payable.

10.9 Price quoted of all items (Sound and lightening) should be for whole event.

10.9 **Director/Principal reserves the right to decrease/delete the items required for carrying out the events.**

10.10 **The bidder will be required to submit bid in two separate envelopes comprising technical bid and financial bid. Both the bids shall be sealed and will be enclosed in single envelope which will be submitted in the institute.**

**The envelope containing technical bid shall comprise:**

- **PAN**
- **Firm/Company Registration Certificate.**
- **GST Certificate, if any.**
- **Earnest money deposit @ 3% of quoted value in form of Demand Draft.**
- **Other Statutory Registrations/Licenses, if any.**
- **Experience details (The firm should have the experience of providing stage and sound arrangement for *college fest, state level and district level fair, University youth festival, Polytechnic Annual function etc.* The firm should attach *minimum two work order/ satisfactorily reports of such events for being technically qualified for carrying said services.* )**

10.11 **The second envelope shall contain the financial bid as per Annexure I. The financial bids shall only be opened for the bidders who shall qualify the technical bid. All bidders shall submit both bids in sealed envelopes with properly naming the details on the cover of envelope.**

10.12 **The successful Service Provider/Bidder shall be required to furnish security deposit of Rs. 25,000/-(Twenty Five Thousand Only) in the form of FD pledged in the name of Director-Principal J.N Government Engg. College Sundernagar before 05/07/2022. This will be forfeited in case of non-compliance of the work order. After the completion of the event the same will be released within three working days.**

## ANNEXURE A

S. No. (i)	Name of Item (ii)	Qty. Required (iii)	Rate per Item per day (Single quantity)	Total rate per day (Considering desired qty.)	Total rate for total items for 2 days
<b>Sound, light Arrangement</b>					
1	Speaker Bass (4000 W)	4			
2	Amplifier	3			
3	Mic (Lead) With Stand	10			
4	Mic (Cordless) and Collar Mic	4 each			
5	Di Box	1			
6	Foot Monitor	01 pair			
7	Digital Mixer (32 channel)	1			
8	Full Range Side Fill	01 pair			
9	Liner 'Array'	03 pair			
10	Smoke Machine	1			
11	Sharpie Lights	4			
12	Follow spot light	1			
13	P.A Top	4			
14	LED (DMX)	10			
15	Digital Pilot Light controller	1			
16	Laser	1			
17	Dimmer Pack	1			
18	In ear monitors	4			
19	LED Screen (P5)	20 feet X 8 feet			
Total(In figures)					
Total(In words)					

- **Prices shall include all taxes etc.**

**Name of The firm:**

**Name of the representative:**

**Mobile Number:**