

**MINUTES OF THE MEETING OF THE STUDENTS WELFARE COMMITTEE HELD
ON 17.04.2018 AT 2.15 PM UNDER THE CHAIRMANSHIP OF
DIRECTOR/PRINCIPAL, JNGEC, SUNDERNAGAR**

A meeting of the Students Welfare Committee was held on 17.04.2018 at 2.15 PM in the Committee Room of the College under the chairmanship of Director/Principal, JNGEC, Sundernagar and the following were present :-

Official Members :-

A Academic side

1. Dr. S.P.Guleria, Prof. Civil Engg.
2. Sh. Amitesh Sharma, OIC Mech.
3. Dr. Ritesh Kaundal, Dean Academic
4. Dr. Champa Verma, Officiating OIC-(AS&H)
5. Mrs. Priya Jaswal, Officiating OIC-ECE Textile Engg.
6. Sh. Ankush Kapoor, Officiating OIC- ECE

B Administration side

1. Sh. Gurmeet Singh, J.C.(F&A)
2. Sh. Ravinder Sharma, Supdt.Grade-I
3. Sh. Gopal Singh, Jr. Auditor

Students representatives

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| 1. Miss Mrinalini Thakur | 4 th Year Textile |
| 2. Miss Swastik Sharma | 3 rd Year Textile |
| 3. Mr. Vishal Thakur | 3 rd Year Mech |
| 4. Mr. Deepansh Thakur | 2 nd Year Mech |
| 5. Mr. Sahil | 2 nd Year ECE |
| 6. Miss Sunder Lata | 2 nd Year Textile |
| 7. Mr. Oorja | 2 nd Year ECE |
| 8. Miss Apoorva Verma | 2 nd Year ECE |
| 9. Mr. Aditya Chauhan | 1 st Year Textile |
| 10. Mr. Manish Kumar | 1 st Year Mech |
| 11. Mr. Manoj Sharma | 1 st Year Civil |
| 12. Mr. Varun Thakur | 1 st Year ECE |

At the very outset the Director/Principal welcomed all the members of Student Welfare Committee and thereafter detailed discussion was held on the agenda items & expenditure incurred w.e.f. 01.01.2018 to 31.03.2018 from Student Welfare Fund. The following decisions were taken :-

Item No. 1: Ex-post facto approval/regularization of expenditure on remuneration paid to faculty/staff engaged out of Student Welfare Fund.

It was informed that a sum of ₹ 6,71,957.00 has been incurred on the remuneration/honorarium paid to faculty/staff engaged under Student Welfare Fund. The faculty/supporting staff are engaged for the teaching purposes to ensure efficient and smooth functioning of the College. After discussion the expenditure incurred on the remuneration/honorarium is approved and ratified.

Item No. 2: Ex-post facto approval/regularization of miscellaneous expenditure.

After discussion the expenditure of ₹ 57,218-00 incurred on a/c of miscellaneous contingent expenditure was approved and ratified.

Item No. 3: Ex-post facto approval of expenditure incurred on Training and Placement activities.

It was informed that an expenditure of ₹ 26,177-00 has been incurred on Training and Placement activities. The same was discussed in detail and approved & ratified.

Item No. 4: Ex-post facto approval/regularization of expenditure on Rankers Security Out-Sourced Staff.

It was informed that a sum of ₹ 3,83,659-00 has been incurred on the out-sourced staff for sweeping/cleanliness activities of the Institution. After discussion the expenditure is approved and ratified.

Item No. 5: Ex-post facto approval/regularization of expenditure on NILEIT Out-Sourced Staff.

It was informed that a sum of ₹ 1,40,184-00 has been incurred on the salary of out-sourced staff i.e. Computer Data Entry Operator engaged in this College. After discussion the expenditure is approved and ratified.

Item No. 6: Ex-post facto approval/regularization of expenditure incurred on printing of "Internal Examination" material etc..

An expenditure of ₹ 79,625-00 incurred on printing of "Internal Examination" materials for conducting House-Test & other academic activities. As such the same was approved and ratified.

Item No. 7: Ex-post facto approval/regularization of expenditure on Sports Activities.

An expenditure of ₹ 26,000-00 incurred on Sports Activities was placed for discussion before the members and the same was ratified.

Item No. 8: Ex-post facto approval/regularization of expenditure incurred on News paper.

After discussion the expenditure of ₹ 1,513-00 incurred on News papers and magazines was approved and ratified.

Item No. 9: Ex-post facto approval/regularization of expenditure incurred on Journals.

After discussion the expenditure of ₹ 38,484-00 incurred on College Magazines/journals was approved and ratified.

Item No. 10: Ex-post facto approval of expenditure incurred on POL for bus.

It was informed that an expenditure of ₹ 4,969.00 has been incurred for repair, maintenance and POL for the College buses. The same was approved and ratified.

Item No. 11: Ex-post facto approval/regularization of payment made to H.P. Home Guard Personnel's on a/c of salary bill for the month of February 2018 paid March, 2018 & M/S Sarswati Dot Com Shimla on a/c of out-sourced staff salary for the month of February, 2018 paid March, 2018 on recoupment basis.

It was informed that a sum of ₹ 2,08,992.00 has been incurred on a/c of (i) Payment of remuneration bill for the month of February, 2018 paid in March, 2018 for ₹ 2,08,992-00 only of HHG Personnel's deployed for security purpose in this College.

And

(ii) M/S Sarswati Dot Com out-sourced staff salary bill payment for the month of February, 2018 paid in March, 2018 for ₹ 78,866-00 only due to non-availability of funds under relevant head of a/c in the Govt. budget. It was deliberated that the expenditure is to be recouped on receipt of funds from the Govt. account. After discussion the expenditure incurred on these items was approved and ratified.

Item No. 12: Ex-post facto approval/regularization of payment for the Affiliation Fee ₹ 70,000 only (2018-2019) & Centre Creation Fee Examination May/June - 2018 ₹ 40,000-00, Total ₹ 1,10,000/- on recoupment basis.

It was informed that an amount of ₹ 1,10,000/- has been incurred on advance payments to Himachal Pradesh Technical University Hamirpur for the following purposes :-

- a. Affiliation Fee (2018-2019) ₹ 70,000-00
- b. Centre Creation Fee HimTu (Examination) May/June 2018 ₹ 40,000-00

The expenditure incurred on these items on recoupment basis approved and ratified.

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Item No. 13: Ex-post facto approval/regularization of payment of HPSEB Ltd. Electricity bills & BSNL Telephone's bills payments ₹ 3,14,810/- only on recoupment basis.

It was informed that due to shortage of funds under Govt. Budget an amount of ₹ 3,41,810/- has been incurred on advance payments for the following purposes on recoupment basis :-

- a) HPSEB Ltd. Electricity Bills Sub Division Sundernagar ₹ 3,33,819-00
- b) BSNL Telephone's Bills Sub Division Sundernagar ₹ 0,07,991-00

Total :- ₹ 3,41,810-00 only

After discussion the expenditure of ₹ 3,41,810-00 only was approved and ratified.

Item No. 14: Approval/regularization of expenditure incurred on Special Repair of Institutional Building Block-A [Interior, Exterior, Distempering & Painting etc. amounting to ₹ 9,74,700-00 only.

In pursuance of decision taken in SWF Committee meeting held on 29.01.2018(New items 1(A) it was informed that an expenditure of ₹ 9,74,700-00 has been incurred from SWF towards special repair of Institutional Building Block-A [Interior, Exterior, Distempering & Painting etc.]. It was also brought to notice of Committee Members that funds amounting to ₹ 5,00,000-00 were provided to the Institute by DTE SNR for this purposes. This Institute has made payments to the Xen HPPWD Division(B&R) Sundernagar, Mandi through Cheque for ₹ 9,74,700-00 and ₹ 5,00,000-00 issued vide this office letter No.GEC/SNR/ Gen/09/ 2008/ VIII/- 8762 dated 20.02.2018. The action of the Institution was approved and ratified by the Committee.

It was also brought to the notice of Committee members that the expenditure on the said Item No. 11, 12 & 13 has been incurred as an advance payment out of the Student Welfare Fund to avoid penalty/any complication in this

behalf and is on recoupment basis. As and when the amount is recouped from the Government Funds, the same shall be deposited with the Student Welfare Fund account. After detailed discussion this expenditure was approved and ratified from Student Welfare Fund.

New Items :-

1. It was informed to Committee Members that in 4th Review meeting held under the Chairmanship of Director, Technical Education & Vocational & Industrial Training Sundernagar on dated 14th December, 2017 to review the progress of various construction works being executed by various Govt. agencies in the JNGEC, Sundernagar, the following decisions were taken :-

A For carrying out interior, exterior, distempering, painting balance glazing work (aluminum windows) repair of toilet etc. in Block B, this Institute requested HPPWD (B&R) Sundernagar to submit the estimate for this work. Based upon estimate received from HPPWD(B&R) Sundernagar, the Institution requested vide letter No.GEC/SNR/Gen/09/2008/VIII/-6105 dated 03.01.2018 (copy attached) to the Director, Technical Education to allow repair work etc. from SWF, of the Institution. Director, Technical Education & Vocational & Industrial Training Sundernagar vide letter No. STV (TE) HG (1) GEC- Sundernagar (12) 2011/- 21743 dated 28.03.2018 (copy attached) has conveyed sanction of ₹ 9,61,589/- only (Rs. Nine Lac Sixty One Thousand Five Hundred Eighty Nine only) to carry out repair work etc. in Block - B from the Student Welfare Fund. This was agreed upon and approved by the Committee Members.

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B During meeting it was informed that the Institution has also received sanction of ₹ 9,70,529/-only (Rs. Nine Lac Seventy Thousand Five Hundred Twenty Nine only) from Director, Technical Education & Vocational & Industrial Training Sundernagar vide their letter No. STV(TE) HG (1) GEC - Sundernagar (12) 2011/- 6005 dated 27.01.2018 (copy enclosed) to carry out repair work etc. in Block - C from the Student Welfare Fund of the College. This was agreed upon and approved by the Committee Members.

2. It was discussed in the meeting that there is urgent need for the Refilling of Fire Extinguishers in Institutional Building Blocks A, B & C, as these have completed its validity. It was decided that refilling of Fire Extinguishers may be got done from the authorized agency on actual basis and expenditure on this account is to be met out from Student Welfare Fund. After detailed discussion, Committee approved the proposed work from Student Welfare Fund in the interest of students/Institution.
3. It was also discussed and decided in the meeting that the Water Coolers/Purifiers for Blocks D & E of the Institutional Building may be procured and Installed on priority basis. Prof S.P.Guleria HOD Civil Engg Deptt. is authorized to submit the estimate for this work and expected expenditure for the same will be incurred from SWF. After detailed discussion, Committee approved this proposal from Student Welfare Fund in the interest of students/Institution.
4. The students representatives put-forth the demand for printing out College Magazine 2018. The demand of students was considered and it was decided that draft of the magazine prepared by the students may be

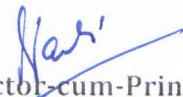



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shown to Chairman before printing, ~~note~~. The expenditure on this account is to be met out from Student Welfare Fund on actual basis..

Chairman also desired that the students in collaboration with Training & Placement of the Institution should make all out efforts to achieve maximum placement in reputed companies/Organization. They are requested to work & assist Training & Placement Cell regularly so that more numbers of reputed Companies/Organization can visit Institution for placement purposes.

The meeting ended with a vote of thanks to the Chair.

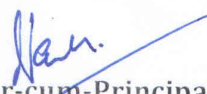

Director-cum-Principal
Dated: 27/04/2018. 

Endst.No.GEC/SNR/SWF/2011- 9513-27

Copy to :-

1. The Director, Technical Education, Vocational & Industrial Training H.P. Sundernagar for information please.
2. All HODs / OICs / T.P.O. / Dean Student Welfare / Dean Academic/ SPO / JC (F&A)/ Supdt. Grade-I/P.A. to Director-cum-Principal for information and necessary action.
3. Student Notice Board.




Director-cum-Principal 