Minutes of the 3rd Board of Governors (BoG) meeting held on dated 22nd December, 2018 under the chairmanship of Dr. Lalit Sharma in respect of J. N. Government Engineering College, Sundernagar, District Mandi H.P under TEQIP-III project.

The following members were present:

1.	Prof. Vinay Chauhan Dean P&D HPTU	Member
2.	Sh. Jatinder Sharma	Member
3.	Sh. Shiv Singh Sen	Member
4.	Sh. Arun Kumar Sharma	Member
5.	Prof. S.P. Guleria Head Civil Engineering	Member
6.	Prof. Rajeev Khanduja Head Mechanical Engineering	Member
7.	Prof. Sanjay Batish, PEC, Chandigarh	Special Invitee
	Menter Institution nominee	
8.	Sh. Parveen Kumar, TEQIP Cell	TEQIP Coordinator
9.	Prof. Raman Parti, Director/Principal, INGEC, SNR	Member Secretary

At the very outset, Dr. Lalit Sharma, Chairman BoG extended a warm welcome to all the members of the Board of Governors in 3rd meeting of BoG under TEQIP-III project. Director/Principal gave a brief presentation about JNGEC, Sundernagar and status of TEQIP-III project.

Thereafter, the agenda items were discussed in detail and following decisions were taken:

BoG 2.2.1 Confirmation of Minutes of the 2nd meeting of Board of Governors held on 15th September, 2018.

The 2nd meeting of Board of Governors was held on 15th September, 2018 under the chairmanship of Dr. Lalit Sharma. The minutes of the said meeting were circulated among all members of Board of Governors and members approved minutes except following amendments in the decision taken in the 1st meeting held on dated 28th September, 2017.

BOG:1.2.11- Approval for seed grant for faculty members and students						
to take research oriented project						
Decision Taken	Amended decision					
The Board of Governors (BoG) approved a seed grant	The Board of					
of Rs. 3.00 Lac and Rs. 1.00 Lac to faculty members	Governors amended					
and students (through concerned teacher)	and approved a seed					
respectively from TEQIP-III funds for taking	grant of Rs. 2.00 lac					
innovative research oriented projects to enhance	in place of Rs. 3.00					
research culture among themselves. Further,	lac for faculty and Rs.					
members suggested that committees having one/two	0.75 lac in place of					
expert(s) from Institutions of National importance	Rs. 1.00 lac for					
(INIs) /Industrial Organization/Research	students through					
Organizations etc. may be constituted to evaluate and	concerned teacher.					
recommend the research proposals for further	Other decisions shall					
execution under TEQIP-III project.	remain unchanged.					

BOG: 1.2.18- Approval of sundry expenses/allowances, refreshments and stay charges of students for attending seminars, conferences, training programmes and paper presentation, industrial visit, local visits, sports activities etc.

Decision Taken	Amended decision
· · · · · · · · · · · · · · · · · · ·	The Board of
The Board of Governors (BoG) approved sundry	Governors (BoG)
expenses/allowances @ Rs. 250/- (Two Hundred	amended and
Fifty only) per day per student for attending	approved stay
industrial training/internship along with travelling	charges @ Rs. 300/-
allowance by ordinary bus/train(sleeper class).	(Three hundred
The Board of Governors (BoG) also approved	only) per day per
refreshment charges @ Rs. 100/- (One Hundred	student instead of Rs.
only) for attending guest lectures, local visits,	500/- per day for
induction meetings within the institution from TEQIP-	attending workshop,
III funds.	seminar, symposium,
The Board of Governors (BoG) approved stay charges	paper presentation
@ Rs. 500/- (five hundred only) per day per student	etc. in other
for attending workshop, seminar, symposium, paper	institutions along
presentation etc. in other institutions along with	with allowance @ Rs.
allowance @ Rs. 250/- (Two Hundred Fifty only) per	250/- (Two Hundred
day per student for the same under TEQIP-III project.	Fifty only) per day
	per student for the
	same under TEQIP-
	III project. Other
	decisions shall
	remain unchanged.

2.2.2 Action taken on the Minutes 2^{nd} meeting of Board of Governors held on 15^{th} September, 2018.

Item No.	Decision taken in the meeting	Action taken	Decision Taken
BOG:	Re-establishment of TEQIP-III cell.	TEQIP Cell is	Noted.
2.4.1	The Board of Governors approved establishment of Institutional TEQIP unit for carrying out various activities under TEQIP-III project as proposed.	working as per approved BOG minutes.	
BOG:	Re-constitution of Purchase committee	Purchase	Noted.
2.4.2	under TEQIP-III project. The Board of Governors approved purchase committee for carrying out	committee is working as per	

	various work related to procurement of	approved	
	goods/services etc under TEQIP-III	BOG minutes.	
	project and included 02 BOG members as		
	per detail mentioned below:		
	Name & Designation Role		
	1. Dr. S.P. Guleria, Chairman		
	Prof. & Head Civil		
	2. Dr. Rajeev Khanduja, Member		
	Prof & Head Mechanical		
	3. Sh. Parveen Kumar, Member		
	TEQIP Coordinator		
	4. Sh. Anil Kanwar, Member		
	Nodal Officer Finance		
	5. Indenter /OIC/HOD of concerned Department Member		
	6. Sh. Jatinder Sharma, Member		
	BOG Member		
	7. Sh. Shiv Singh Sen, Member		
	Village Salah, BOG Member		
	8. Sh. Ajay Kumar, Member -		
	Nodal Officer Procurement Secretary		
BOG:	GATE Coaching for final year students	M/s	Noted.
2.4.3	of this institution.	Engineers	
	The Board of Governors approved GATE	Academy,	
	coaching to final year students of	Jaipur is	
	Mechanical, Textile, ECE and Civil	providing	
	Engineering by M/s Engineers Academy,	GATE	
	Jaipur and approved tentative/expected	coaching to	
	expenditure amounting to Rs.		
	52,10,172.00 (Fifty Two Lakh Ten		
	Thousand One Hundred Seventy Two		
	Only) for said training.	commenced	
		w.e.f. 27 th	
		Oct, 2018.	
BOG:	Employability Skill Training for pre-	M/s	Noted.
2.4.4	final year Students of this institution.	Universal	
	The Board of Governors approved	Education,	
	Employability Skill training to pre-final	Bangalore	
	year students of Mechanical, Textile, ECE	has started	
	and Civil Engineering by M/s Universal	providing	
	Education, J.P. Nagar, 1st Phase,	employability	
	Bangalore and approved tentative/	skill training	
	expected expenditure amounting to Rs. Rs.	w.e.f. 17th	
	9,35,256.00 (Nine Lakh Thirty Five	November,	
	Thousand Two Hundred Fifty Six Only) for	2018	
	said training.	onwards.	
	Salu training.	onwarus.	

BOG:	Employability Test for all Students of	M/s Aspiring	Approved
2.4.5	this institution.	Minds	expenditure
	The Board of Governors approved conduct	Assessment	on actual
	of employability test to all Under Graduate	Pvt. Ltd.,	basis.
	students of this institution by M/s	Gurgaon has	
	Aspiring Minds Assessment Pvt. Ltd.,	conducted	
	Gurugram and approved	employability	
	tentative/expected expenditure	test of UG	
	amounting to Rs. 1,73,637.00 (Rupees One	students	
	Lakh Seventy Three Thousand Six	w.e.f. 1st -4th	
	Hundred Thirty Seven Only) for the said	December,	
	test in near future, the dates to be decided	2018.	
	in consultation with said agency.		
BOG:	Sundry allowance to be paid to	Institution is	Noted.
2.4.6	students for attending internship in	in process to	
	Industry.	pay sundry	
	The Board of Governors allowed	allowance to	
	institution to reimburse sundry allowance	students.	
	amounting to Rs. 20,58,000/- (Rupees		
	Twenty Lakh Fifty Eight Thousand Only)		
	to 3rd year students of all branches who		
	attended internship in different industries		
	during summer vacations in the month of		
200	June to July, 2018.	m1	N 1
30G: 2.4.7	Submission of SARs to NBA in respect of 04 programmes.		Noted.
 /	The Board of Governors allowed	taken up with NBA	
	institution to submit e-SAR to NBA for 04	authorities	
	programmes i.e. Mechanical, Textile, ECE	regarding	
	and Civil Engineering on one application	refund.	
	to save Government ex-chequer. The	However,	
	Board of Governors further advised to	Institution is	
	take up matter with NBA for adjustment of	in process to	
	fee Rs. 707868/- (Seven Lakh Seven	prepare and	
	Thousand Eight Hundred Sixty Eight Only)	submit SARs	
	due for refund from NBA on account of	for all	
	accreditation fee paid in respect of	undergradua	
	Mechanical & Textile Engineering	te	
	discipline in March, 2014.	programmes	

BOG:	Pules	for (oncultano	y Services	under	Institution is	Noted.
2.4.8	TEQIP- The m (BOG) was in (IRG) a consult in clause consult of testi	ember were crease and accancy se 5.1 ancy	roject. ers of Bo of the opin se internal a coordingly a rules with (Disburses charges) a	ard of Go ion that instrevenue gen approved p slight amer ment of tes nd approve ncy charge	overnors stitution neration roposed adments ting and	following approved consultancy service rules in the institution.	Noted.
	Category		Institute Share	Central administrative charge	Consultant		
	Testing and Consul cy char	tan	40%	10%	50%		
BOG: 2.4.9	Approv		of nev	v procu	rement	All the departments /cell/section	Noted.
	Sr. No.		me of ckage	Estimate (in Rs.)	ed cost	have been directed to vet approved	*
	Civi	l Eng	ineering De	partment		procurement packages by	
	1.	Geo	ineering logy and Rock chanics lab	2485000.0	0	experts from IITs/NITs and other	
	2. E		niture for Civil ineering tware Lab	579000.00		premier institutions, wherever	
	3.		il Engineering tware Lab-II	425000.00		needed so that	
	4.		il Engineering tware Lab-I	3800000.0	0	procurement process may	
	5.	par	ling and tition works fo il Engg.	r 254190.00		be initiated at the	

6.	Environmental Engg. Lab	930000.00	earliest. Shopping
7.	Furniture items for new class room at Block D and office use	748000.00	Shopping
8.	Concrete Lab	254480.00	Shopping
9.	Highway Engg Lab-	880000.00	Shopping
10.	Highway Engg Lab- II	465000.00	Shopping
11.	Environmental Engg. Lab (Chemicals)	56000.00	Shopping
12.	Drinking water cooler for Block D	300000.00	Shopping
13.	Concrete Lab equipment repair and maintenance	21600.00	Direct Contract
14.	Geotechnical Engg. Lab equipment repair and maintenance	10380.00	Direct Contract
15.	Highway lab equipment repair and maintenance	14000.00	Direct Contract
16.	Concrete lab equipment repair and maintenance	21600.00	Direct Contract
Electi	onics & Communicati		
	Electronic workshop and	2200000.00	Shopping
17.	analog communication lab	2200000.00	
17.		1844000.00	Shopping
	communication lab Power Electronics		Shopping
18.	communication lab Power Electronics & EMMI Lab	1844000.00	
18.	communication lab Power Electronics & EMMI Lab Basic Electrical lab Basic Electronics	1844000.00	Shopping
18. 19. 20.	communication lab Power Electronics & EMMI Lab Basic Electrical lab Basic Electronics lab Advance Microcontroller	1844000.00 1330000.00 469000.00	Shopping

	Textil	e Engineering			
		414			
	24.	Textile Engg. & Fiber Lab-I	2700000.00	Shopping	
	25.	Yarn Manufacture Lab	1600000.00	Shopping	
	26.	Textile Engg. & Fiber Lab-II	2200000.00	Shopping	
	27.	Furniture for Textile Engg. Lab	572700.00	Shopping	
	28.	Garment Manufacturing Lab	50000.00	Shopping	
	Mecha	nnical Engineering			
	29.	CAD/CAM lab	1800000.00	Shopping	
	30.	Theory of Machines lab	300000.00	Shopping	
	31.	Desktop for CAD Lab	1500000.00	Shopping	
	32.	Machine /Welding Shop	1000000.00	Shopping	
	Comp	uter Centre			
	33.	Network Firewall (Unified Threat management network firewall)	1800000.00	Shopping	
	Start I	UP Cell			
	34.	Start Up lab	502326.00	Shopping	
	Institu	utional			
	35.	All in one devices for Director/Principal, Heads, TPO and Deans etc.	960000.00	Direct-Contract /Shopping	
		Total	3,34,94,276.00		
BOG:	Establis	hment of Semin	ar Hall in	The	Noted and
2.4.10	Adminis	strative Block (S	eating Capacity	committee	members
	of 250)	1	has	desired	
	The Boa	ard of Governors	(BOG) approved	submitted	that
	establish	nment of ser	ninar hall in	preliminary	detailed
	adminis	trative block with	seating capacity	report for	report
	of 250 p	ersons and advis	sed institution to	establishing	should be
	constitu	te a committee f	or submission of	seminar hall	submitted



	detailed proposal for the establishment of	in the	so that
	seminar hall.	institution.	further
	Schman nan.	motitudion.	decision
			can be
			taken.
BOG:	Procurement of items for State Project	Institution is	The
2.4.11	Implementation Unit, Himachal	in process to	
2,4.11		invite	procureme nt of
			furniture
	Sundernagar.	quotations	and
	The Board of Governors (BOG) approved	for procuring	
	procurement of furniture, computers, UPS,	different	computer
	Laptops and photocopier etc to SPIU,	items for	items
	Himachal Pradesh camp at JNGEC,	SPIU office	should be
	Sundernagar with estimated expenditure	camp at	carried out
	of Rs. 1548000/- (Fifteen Lakh Forty Eight	JNGEC,	on priority
	Thousand Only).	Sundernagar	basis
			immediately
			for smooth
			functioning
			of SPIU H.P.
BOG:	Procurement of DG set with a capacity	The	The Board
2.4.12	of 180 KVA.	committee	of
	The Board of Governors (BOG) approved	has prepared	Governors
	in principle procurement of DG set with a	detailed	advised to
	capacity of 180 KVA to be installed in the	proposal for	procure
	Institution under TEQIP-III project and	the	and install
	advised institution to constitute a	procurement	DG set for
	committee which can explore block wise	of DG set	Block A&B
	electrical load capacity, specifications,	block wise.	in first
	approximate cost etc for the procurement		stage and
	of DG set.		Block C&D
			will be
			taken up
			later on
			separately.
BOG:	Refreshment, daily allowance and stay	Institution is	Noted.
2.4.13	charges for the students for	following	
	participating in Inter and Intra-College	approved	
	Sports Activities and experts hired for	refreshment,	
		refreshment, daily	
	Sports Activities and experts hired for		
	Sports Activities and experts hired for Intra-College Sports Meet.	daily	

	plus working lunch amounting to Rs 150/-, per day per student for participating in Intra-College Sports Events.	institution.	
	2) The Board of Governors approved daily allowance @250/- (Two hundred Fifty only) per day per student plus stay charges @300/- (Three hundred only) per day per student for participating in Inter-College/University Sports Events organised by other institutes. 3) The Board of Governors approved honorarium @300/- (Three Hundred only) per person per match with maximum limit of Rs 1000/- (One Thousand only) per person per day to experts hired from other institutes for various Sports Event /Sports Meet		
	organised. Table Item 2.5		
POC.		Institution is	Noted
BOG: 2.5.1	The Board of Governors (BOG) approved daily allowance @ Rs. 250/- per day per student plus stay charges @ Rs. 300/ (Three Hundred Only) per student for placement drive, educational tour etc for outstation visits.	Institution is following approved daily allowance/ rates for placement drive, educational tour etc for outstation visits in the institution.	Noted.
BOG: 2.5.2	The Board of Governors approved procurement package for library only & deferred package for Applied Sciences and Humanities given below:	Institution has invited quotations for the procurement of books related to ECE, ME, TE and Civil	Noted.

Sr. No	Deptt.	Name of Package	Expected Expenditure (Rs.)	Engg department.	
1.	Applied Sciences and Hu.	Chemistry Lab	20,00,000.00		
2.	Library	Library books and furniture	15,00,000.00		
for libra	petitive bo els, spiritua library. T arian may	oks, general al books ma he chairma	advised that books, literary y be procured in library and cess for the sat earliest.		

3.3 New Items:

BOG:3.3.1 Approval of procurement proposal of Applied Sciences Department.

The Board of Governors approved procurement proposal related to Applied Sciences Department as per detail mentioned below:

Name of Package	Estimated cost (in Rs.)	Mode of Procurement
Engg. Chemistry Lab	20,00,000.00	Shopping

BOG:3.3.2 Reimbursement of fee for qualification up-gradation under TEQIP-III project.

The Board of Governors approved guidelines for reimbursement of fee for qualification up gradation of faculty members from B.Tech to M. Tech & from M. Tech to Ph.D for course work, registration fee etc, use of research facilities, consumables, expenses towards thesis printing and publication of thesis-basis research papers as per detail mentioned below:

Approved guidelines for qualification up-gradation		
S.No	Particulars,	Amount approved (Rs)
1	Fee for Course work,	On actual basis on production of fee
	Registration Fee etc.	receipt.
2	Use of Research	On actual basis on production of
	facilities/testing	bills/vouchers.
3	Consumables	Maximum upto Rs 3000/- per year on actual
	(Stationary)	basis on production of bills/vouchers.
	Consumables	Maximum upto Rs 20,000/- per year on
	(Raw material)	actual basis on production of bills/vouchers.
4 Pr	Printing of Thesis	On actual basis on production of
	riming of Thesis	bills/vouchers.
5	Publication of Research Paper	On actual basis on production of
		bills/vouchers in Journals having
		SCI/SCOPUS index.

These guidelines will be applicable to all faculty members who have registered/ are going to register themselves during the TEQIP-III project period i.e. 1st April 2017 – 30th September 2020, for pursuing PhD. They will be eligible for above said expenses till the completion of their Ph.D or the completion of TEQIP-III project, whichever is earlier. The faculty members will have to give undertaking that they are claiming above said expenses from this institution only.

BOG:3.3.3 Procurement and Installation of CCTV cameras in the institution under TEQIP-III project.

The Board of Governors approved tentative expenditure amounting Rs 12, 71,400.00 (Twelve Lac Seventy One Thousand Four hundred only) for procurement and installation of CCTV cameras in the institution for proper surveillance in the institution.

BOG:3.3.4 Annual Maintenance Contract (AMC) of lifts installed in the institution.

The Board of Governors approved Annual Maintenance Contract (AMC) of lifts installed in the college and also suggested that matter be taken up with PWD and lift manufacturing company (OTIS) for preparation of complete proposal pertaining to annual maintenance contract (AMC) of non working lifts.

3.4 Table Item

BOG:3.4.1: Refurbishment of meeting hall.

The Board of Governors approved refurbishment of meeting hall adjacent to Director/Principal office and desired that detailed proposal may be prepared and placed in next BOG meeting for approval.

BOG:3.4.2: Professional Development Training (PDT) for BOG members at IIM Trichy.

The Board of Governors approved participating of following BOG members for Professional Development Training (PDT) for BOG members at HM Trichy w.e.f. 7-8th Jan, 2019:

- I. Sh. Jatinder Sharma, C/O Sh. J.D. Traders, Lalit Chowk, Sundernagar, Distt. Mandi,
- II. Sh. Arun Kumar Sharma, S/O Sh. Shakti Chand Kaundal, Resident Of Haripur, P.O. & Tehsil, Sundernagar
- III. Sh. Shiv Singh Sen, Village Salah, P.O Bhojpur, Tehsil Sundernagar Distt. Mandi,

The expenditure about their travel to IIM Trichy shall be borne by this institution as per TEQIP-III guidelines.

BOG:3.4.3: Approval for the procurement of heaters for institute library/Seminar hall/meeting hall.

The Board of Governors approved procurement of heaters for institute library/seminar hall /meeting hall etc from TEQIP-III funds and desired that procurement process may be initiated at earliest.

The meeting ended with a vote of thanks to the chair.

Prof. Raman Parti,

Ex-officio Member/Member Secretary

BOG TEQIP-III

Dr. Lalit Sharma,

Chairman

BOG TEOIP-III