

**Minutes of the 2<sup>nd</sup> Board of Governors (BoG) meeting held on dated 15<sup>th</sup> September, 2018 under the chairmanship of Dr. Lalit Sharma in respect of J. N. Government Engineering College, Sundernagar, District Mandi H.P under TEQIP-III project.**

The following members were present:

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| 1. Prof. Vinay Chauhan Dean P&D HPTU                  | Member            |
| 2. Sh. Jatinder Sharma                                | Member            |
| 3. Sh. Shiv Singh Sen                                 | Member            |
| 4. Prof. S.P. Guleria Head Civil Engineering          | Member            |
| 5. Prof. Rajeev Khanduja Head Mechanical Engineering  | Member            |
| 6. Prof. Dinkar Burathoki State Project Advisor       | Special invitee   |
| 7. Sh. L.R. Rana,                                     | DTE Nominee       |
| 8. Sh. Achhar Singh, Head AS&H                        | Invitee           |
| 9. Sh. Anil Kanwar, HOD ECE                           | Invitee           |
| 10. Sh. Parveen Kumar, TEQIP Cell                     | TEQIP Coordinator |
| 11. Prof. Raman Parti, Director/Principal, JNGEC, SNR | Member Secretary  |

At the very outset, Dr. Lalit Sharma, Chairman BoG extended a warm welcome to all the members of the Board of Governors in second meeting of BoG under TEQIP-III project. Director/Principal gave brief presentation about JNGEC, Sundernagar and status of TEQIP-III project.

Thereafter, the agenda items were discussed in detail and following decisions were taken:

**BOG: 2.1      Brief introduction about JNGEC, Sundernagar, Overview of TEQIP-II project and Introduction of TEQIP-III project by Director/Principal, JNGEC, Sundernagar.**

**BoG 2.2.1      Confirmation of Minutes of the 1<sup>st</sup> meeting of Board of Governors held on 28<sup>th</sup> September, 2017.**

The 1<sup>st</sup> meeting of Board of Governors was held on dated 28<sup>th</sup> September, 2017 at 2.30 PM under the chairmanship of Prof. Timothy A. Gonsalves, Director IIT Mandi, H.P. The minutes of the said meeting were circulated among all members of Board of Governors. Since no comments were received, the minutes were confirmed.



**2.2.2 Action taken on the Minutes 1<sup>st</sup> meeting of Board of Governors held on 28<sup>th</sup> September, 2017.**

| <b>Item No.</b>   | <b>Decision taken in the meeting</b>   | <b>Action taken</b>  | <b>Decision Taken</b> |
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| <b>BOG: 1.2.1</b> | <p><b>Approval for establishment of TEQIP-III cell.</b></p> <p>The Board of Governors (BoG) was of the view that a specialized person from finance background should be included in the composition of TEQIP Cell. Further, Director/Principal JNGEC, Sundernagar apprised the members that Joint Controller (F&amp;A) of this institution, is on long leave due to health problem. Due to this, Dr. S.P. Guleria, Prof. Civil Engg. has been assigned the duties of Nodal Officer (Finance), who is also discharging the duties of Drawing &amp; Disbursing Office (DDO) in the institution. The Director/Principal assured the members that Joint Controller (F&amp;A) will be included in constitution of TEQIP Cell once he joins college after fully recovery from his health problem.</p> <p>The Board of Governors (BoG) approved the establishment of TEQIP Cell in the institution.</p> | <p>As directed by the BoG, Sh. Gurmeet Singh, JC(F&amp;A) was assigned the duties of Nodal officer (finance) after he fully recovered from his illness vide letter No. GEC/SNR/TEQIP-III/General/02/2017-629-40 dt. 01.02.2018</p> | Noted                 |
| <b>BOG: 1.2.2</b> | <p><b>Approval of Purchase committee under TEQIP-III project.</b></p> <p>The Board of Governors approved the proposed committee and desired that member from finance department should also be included in the Purchase Committee.</p>   | <p>Sh. Gurmeet Singh, JCFA &amp; Nodal Officer Finance was included in the Purchase Committee and approved purchase committee is working as per the guidelines of TEQIP-III project.</p>   | Noted.                |

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| <b>BOG:<br/>1.2.3</b> | <b>Approval of Induction Training Cell in the institution.</b><br><br>The Board of Governors (BoG) approved Induction Training Cell of the institution under TEQIP-III project as proposed.  | The approved induction training cell is working as per guidelines of TEQIP-III project.  | Noted. |
| <b>BOG:<br/>1.2.4</b> | <b>Approval of Industry-Institute-Interaction Cell (III) cum Training &amp; Placement Cell.</b><br><br>The Board of Governors (BoG) approved Industry-Institute-Interaction Cell (III) cum Training & Placement Cell in the institution under TEQIP-III project as proposed.   | The approved Industry-Institute-Interaction Cell (III) cum Training & Placement Cell is working as per guidelines of TEQIP-III project | Noted. |
| <b>BOG:<br/>1.2.5</b> | <b>Approval of Start-Up Cell in the institution.</b><br><br>The Board of Governors (BoG) approved Start-Up Cell in the institution under TEQIP-III project as proposed.  | The approved Start Up Cell is working as per the guidelines of TEQIP-III project/AICTE mandate.  | Noted. |
| <b>BOG:<br/>1.2.6</b> | <b>Approval of Honorarium and Travelling allowances for member of Board of Governors (BoG) for attending meetings.</b><br><br>The member of Board of Governors (BoG) approved honorarium @ Rs. 3000/ (Three Thousand Only) per member per meeting and TA/DA/Hospitality as per the Govt. of India rules as conveyed by Ministry of Human Resource Development Govt. of India vide its letter No. 18-12/2005/TS.VII dated 8th June, 2012. The Board | NPIU/MHRD has issued guidelines for Honorarium/TA/DA for members of BoG for attending meetings vide dated                              | Noted. |



|                    | of Governors (BoG) further decided that latest TA/DA/ Honorarium guidelines of MHRD/NPIU should be followed in the institution as and when issued under TEQIP-III project.  | 27 <sup>th</sup> Sept, 2017 and the institution is following these guidelines under TEQIP-III project.  |                 |       |                          |  |        |
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| BOG: 1.2.7         | <p><b>Approval for Journey outside the state for attending seminars, conferences, training programs etc.</b></p> <p>Some of the members of BoG were of the opinion that as per the Principal Secretary Finance, Govt of HP letter no Fin-F-(A)-11-2/2011 dated 11th March, 2014, power to depute faculty/staff members to travel within India, are presently vested with Director, Technical Education, Vocational &amp; Industrial Training, H.P. Sundernagar. Further, Chairman BoG suggested that this matter should be taken up with the State Government to vest powers with Director/Principal, JNGEC to depute faculty &amp; staff members to attend various training programmes/workshops/conferences/STCs/FDPs etc within India under TEQIP-III project.</p> | Institution is sending cases to the Director, Technical Education, Vocational & Industrial Training Sundernagar for seeking permission to perform journey beyond jurisdiction in favour of faculty/staff members for attending programmes within India under TEQIP-III project. | Noted.          |       |                          |  |        |
| BOG: 1.2.8         | <p><b>Approval of Financial Limits at Different Levels under TEQIP-III project.</b></p> <p>The Board of Governors (BoG) approved Financial Limits at Different Levels as conveyed by National Project Implementation Unit (NPIU) vide email dated 23rd June, 2017.</p> <table border="1"> <tr> <th>Person Responsible</th> <th>Financial Limit</th> </tr> <tr> <td>TEQIP</td> <td>up to Rs. 5 lakh (single</td> </tr> </table>  | Person Responsible  | Financial Limit | TEQIP | up to Rs. 5 lakh (single | The institution is following financial limits for drawing & disbursing of the payments on PFMS software as | Noted. |
| Person Responsible | Financial Limit   |   |                 |       |                          |  |        |
| TEQIP              | up to Rs. 5 lakh (single  |   |                 |       |                          |  |        |

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|                    | Coordinator  | payment single vendor)  | approved by MHRD/NPIU, under TEQIP-III project.  |        |
|                    | Director/<br>Principal   | above Rs. 5 lakh upto Rs. 50 lakh<br>(single payment single vendor) |  |        |
|                    | Chairman BoG   | above Rs. 50 lakh<br>(single payment single vendor)                 |  |        |
| <b>BOG: 1.2.9</b>  | <b>Approval of honorarium and Travelling Allowance (TA) to experts visiting JNGEC, Sundernagar for delivering Guest lecture Under TEQIP-III.</b><br><br>The Board of Governors (BoG) approved honorarium @ Rs 2500/- (Two thousand five hundred only) per hour maximum up to Rs. 5000/- (Five Thousand Only) in a day to single expert for delivering guest/expert lectures at JNGEC, Sundernagar along with TA/DA /Hospitality as per the Govt. of India rules as conveyed by Ministry of Human Resource Development Govt. of India vide its letter No. 18-12/2005/TS.VII dated 8th June, 2012. Further, the Board of Governors (BoG) decided that latest TA/DA/ Honorarium guidelines of MHRD/NPIU should be followed in the institution as and when issued under TEQIP-III project. |   | NPIU/MHRD has issued guidelines for Honorarium/ TA/DA for delivering guest lecture vide dated 27 <sup>th</sup> Sept, 2017 and institution is following these guidelines for arranging guest /expert lecture under TEQIP-III project. | Noted. |
| <b>BOG: 1.2.10</b> | <b>Approval of new procurement package.</b><br><br>The Board of Governors approved 15-Packages amounting Rs. 1,42,71,056/- (One Crore Forty Two Lac Seventy One Thousand Fifty Six Only) as proposed in principle. However, members suggested that at least one /two expert (s) from IITs/NITs/Premier Institutions/ Industrial organizations/ Research organizations should be invited in each department/ section/cell to finalize specifications of machinery & equipments in the proposed packages to be initiated under TEQIP-III project. Based upon the feedback/comments /recommendation of expert(s), package will be finalized and initiated   |   | The BOG had approved 15 procurement packages. As advised by BoG, institution has invited eminent experts to finalize specification of machinery and equipment.   | Noted. |



|                    | accordingly on PMSS software as per guidelines of TEQIP-III project.  |  |                 |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
|--------------------|---|--|-----------------|-----------|-----------------|----|---|-------|------|--------|------|----------|------|----------|------|----|--------------------------------------|-------|------|--------|------|---|--------|
| <b>BOG: 1.2.11</b> | <p><b>Approval for seed grant for faculty members &amp; students to take research oriented project.</b></p> <p>The Board of Governors (BoG) approved a seed grant of Rs. 3.00 Lac and Rs. 1.00 Lac to faculty members and students (through concerned teacher) respectively from TEQIP-III funds for taking innovative research oriented projects to enhance research culture among themselves. Further, members suggested that committees having one/two expert(s) from Institutions of National importance (INIs) /Industrial Organization/Research Organizations etc. may be constituted to evaluate and recommend the research proposals for further execution under TEQIP-III project.</p>   | Institution is providing seed grant to faculty and students for taking innovative research oriented projects to enhance research culture among themselves as per financial limits approved by the BoG under TEQIP-III project. | Noted.          |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
| <b>BOG: 1.2.12</b> | <p><b>Approval of rules for conduct/organizing of Conferences/ Workshops/ Training Programs etc under TEQIP-III project.</b></p> <p>The Board of Governors (BoG) approved the maximum limit of funds as per detail mentioned below for organizing various events under TEQIP-III project:</p> <table><tr><th>Sr. No.</th><th>Type of Event</th><th>Days/Week</th><th>Amount (In lac)</th></tr><tr><td rowspan="4">1.</td><td rowspan="4"><b>National</b><br/>(FDPs, STCs, Seminars, Conferences, workshops, symposiums etc)</td><td>1 Day</td><td>2.00</td></tr><tr><td>2 Days</td><td>2.50</td></tr><tr><td>01- Week</td><td>4.00</td></tr><tr><td>02-weeks</td><td>6.00</td></tr><tr><td rowspan="2">2.</td><td rowspan="2"><b>International</b><br/>(FDPs, STCs,</td><td>1 Day</td><td>2.50</td></tr><tr><td>2 Days</td><td>3.00</td></tr></table> | Sr. No.  | Type of Event   | Days/Week | Amount (In lac) | 1. | <b>National</b><br>(FDPs, STCs, Seminars, Conferences, workshops, symposiums etc) | 1 Day | 2.00 | 2 Days | 2.50 | 01- Week | 4.00 | 02-weeks | 6.00 | 2. | <b>International</b><br>(FDPs, STCs, | 1 Day | 2.50 | 2 Days | 3.00 | The TEQIP Cell is providing funds to departments /section/ cell for organizing various training programmes as per maximum financial limits approved by the BoG. | Noted. |
| Sr. No.            | Type of Event   | Days/Week  | Amount (In lac) |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
| 1.                 | <b>National</b><br>(FDPs, STCs, Seminars, Conferences, workshops, symposiums etc)   | 1 Day  | 2.00            |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
|                    |   | 2 Days   | 2.50            |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
|                    |   | 01- Week   | 4.00            |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
|                    |   | 02-weeks   | 6.00            |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
| 2.                 | <b>International</b><br>(FDPs, STCs,  | 1 Day  | 2.50            |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |
|                    |   | 2 Days   | 3.00            |           |                 |    |   |       |      |        |      |          |      |          |      |    |                                      |       |      |        |      |   |        |

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|   | <table><tr><td rowspan="2">Seminars, Conferences, workshops, symposiums etc)</td><td>01- Week</td><td>5.00</td></tr><tr><td>02-weeks</td><td>7.00</td></tr></table>  | Seminars, Conferences, workshops, symposiums etc)                              | 01- Week                    | 5.00          | 02-weeks              | 7.00                     |                                 |       |        |        |        |             |        |              |        |   |        |
|---|--|--|-----------------------------|---------------|-----------------------|--------------------------|---------------------------------|-------|--------|--------|--------|-------------|--------|--------------|--------|---|--------|
| Seminars, Conferences, workshops, symposiums etc) | 01- Week   |  | 5.00                        |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
|   | 02-weeks   | 7.00   |                             |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
| <b>BOG: 1.2.13</b>                                | <p><b>Approval of remuneration to Convener/Coordinator (s) for conducting/organizing Conferences/ Workshops/ Training Programs etc under TEQIP-III project.</b></p> <p>The Board of Governors (BoG) approved honorarium to coordinator (s) /Convener (s) to organize various training programmes under TEQIP-III project as per detail mentioned below:</p> <table><tr><th>Type of Event</th><th>To whom amount will be paid</th><th>Days/W<br/>eek</th><th>Amount<br/>(In Rupees)</th></tr><tr><td rowspan="4">National &amp; International</td><td rowspan="4">Convener (s)/<br/>Coordinator(s)</td><td>1 Day</td><td>3000/-</td></tr><tr><td>2 Days</td><td>5000/-</td></tr><tr><td>01-<br/>Week</td><td>7500/-</td></tr><tr><td>02-<br/>weeks</td><td>9000/-</td></tr></table> | Type of Event  | To whom amount will be paid | Days/W<br>eek | Amount<br>(In Rupees) | National & International | Convener (s)/<br>Coordinator(s) | 1 Day | 3000/- | 2 Days | 5000/- | 01-<br>Week | 7500/- | 02-<br>weeks | 9000/- | NPIU/MHRD has issued guidelines on dated 27 <sup>th</sup> Sept, 2017 vide which it has been conveyed that no honorarium will be paid to faculty of project institution for organizing various training programmes etc in the institution under TEQIP-III project and the institution is following these guidelines. | Noted. |
| Type of Event                                     | To whom amount will be paid  | Days/W<br>eek  | Amount<br>(In Rupees)       |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
| National & International                          | Convener (s)/<br>Coordinator(s)  | 1 Day  | 3000/-                      |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
|   |  | 2 Days   | 5000/-                      |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
|   |  | 01-<br>Week  | 7500/-                      |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
|   |  | 02-<br>weeks   | 9000/-                      |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |
| <b>BOG: 1.2.14</b>                                | <p><b>Approval of Establishment of Sustainability Fund (Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund) under TEQIP-III project.</b></p> <p>The Board of Governors (BoG) approved establishment of the Four Funds as per detail mentioned below:</p>   | Institution has established four funds (Corpus Fund, Faculty Development Fund, | Noted.                      |               |                       |                          |                                 |       |        |        |        |             |        |              |        |   |        |

|                                     | <table><tr><th colspan="5">Sustainability Fund (Four Funds)</th></tr><tr><th>Source of Fund</th><th>Corpus Fund</th><th>Faculty Development Fund</th><th>Equipment Replacement Fund</th><th>Maintenance Fund</th></tr><tr><td>IRG including Tuition Fee</td><td>02 %</td><td>02 %</td><td>02%</td><td>02%</td></tr><tr><td>Remaining IRG including Tuition fee</td><td>92 %</td><td>0</td><td>0</td><td>0</td></tr></table> | Sustainability Fund (Four Funds)   |                            |                  |  |  | Source of Fund | Corpus Fund | Faculty Development Fund | Equipment Replacement Fund | Maintenance Fund | IRG including Tuition Fee | 02 % | 02 % | 02% | 02% | Remaining IRG including Tuition fee | 92 % | 0 | 0 | 0 | Equipment Replacement Fund and Maintenance Fund) and opened 04 saving bank accounts in Allahabad Bank Sundernagar Mandi, H.P. and maintaining 04 funds as per ratio approved by the BoG. |  |
|-------------------------------------|---|--|----------------------------|------------------|--|--|----------------|-------------|--------------------------|----------------------------|------------------|---------------------------|------|------|-----|-----|-------------------------------------|------|---|---|---|--|--|
| Sustainability Fund (Four Funds)    |   |  |                            |                  |  |  |                |             |                          |                            |                  |                           |      |      |     |     |                                     |      |   |   |   |  |  |
| Source of Fund                      | Corpus Fund   | Faculty Development Fund   | Equipment Replacement Fund | Maintenance Fund |  |  |                |             |                          |                            |                  |                           |      |      |     |     |                                     |      |   |   |   |  |  |
| IRG including Tuition Fee           | 02 %  | 02 %   | 02%                        | 02%              |  |  |                |             |                          |                            |                  |                           |      |      |     |     |                                     |      |   |   |   |  |  |
| Remaining IRG including Tuition fee | 92 %  | 0  | 0                          | 0                |  |  |                |             |                          |                            |                  |                           |      |      |     |     |                                     |      |   |   |   |  |  |
| <b>BOG: 1.2.15</b>                  | <b>Allowing faculty and staff members working on consolidated basis and hourly basis to attend training programmes under TEQIP-III project.</b><br><br>The terms & conditions of the faculty & staff members engaged under SWF does not permit institution to depute these members to attend proposed training programme outside the institution. Hence, the Board of Governors (BoG) deferred the item.                    | The institution is following decision taken in the Board of Governors meeting.   | Noted.                     |                  |  |  |                |             |                          |                            |                  |                           |      |      |     |     |                                     |      |   |   |   |  |  |
| <b>BOG: 1.2.16</b>                  | <b>Rules for Consultancy Services under TEQIP-III project.</b><br><br>The Board of Governors (BoG) suggested some amendments in the proposed consultancy rules and advised to refer HPTU, Hamirpur & some other institution's consultancy rules before finalizing consultancy rules and advised to put up the modified consultancy rules in the next meeting of Board of Governors for approval.                            | This institution has constituted a committee to amend consultancy rules as advised by the BoG. This committee has submitted modified | Noted.                     |                  |  |  |                |             |                          |                            |                  |                           |      |      |     |     |                                     |      |   |   |   |  |  |

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|                    |   | consultancy rules which have been placed in the meeting for approval as a new item.  |        |
| <b>BOG: 1.2.17</b> | <b>Recruitment of staff for TEQIP Cell under TEQIP-III project.</b><br><br>The Board of Governors (BoG) approved in principle recruitment of 01 Project Manager and 02 Office Assistants for TEQIP Cell. The recruitment of these posts will be done as per terms & conditions/qualification published in advertisement of NPIU dated Feb, 2017 for recruitment of similar posts under TEQIP-III project. These staff members shall be outsourced after taking permission from Govt. of H.P.  | This institution has taken up the matter with State Govt. for approval which is under process.                               | Noted. |
| <b>BOG: 1.2.18</b> | <b>Approval of sundry expenses/allowances, refreshments and stays charges of students for attending seminars, conferences, training programs and paper presentation, industrial visit, local visits, sports activities etc.</b><br><br><ul style="list-style-type: none"> <li>• The Board of Governors (BoG) approved sundry expenses/allowances @ Rs. 250/- (Two Hundred Fifty only) per day per student for attending industrial training/internship along with travelling allowance by ordinary bus/train(sleeper class).</li> <li>• The Board of Governors (BoG) also approved refreshment charges @ Rs. 100/- ( One Hundred only) for attending guest lectures, local visits, induction meetings within the institution from TEQIP-III funds.</li> <li>• The Board of Governors (BoG) approved stay charges @ Rs. 500/- (five hundred only) per day per student for attending workshop, seminar, symposium, paper presentation etc. in other institutions along with allowance @ Rs. 250/- (Two Hundred Fifty only) per day per student for the same under TEQIP-III project.</li> </ul> | This institution is disbursing sundry allowance, refreshments and stay charges to students as per rates approved by the BoG. | Noted. |

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| <b>BOG:<br/>1.2.19</b> | <p><b>Permission to follow TA/DA and other rules under TEQIP-III project.</b></p> <p>The Board of Governors (BoG) approved TA /DA rules of Govt. of India to be followed in the institution being Central Government funded project (TEQIP-III) and conveyed as per letter No. 18-12/2005/TS.VII dated 8th June, 2012 of Ministry of Human Resource Development Govt. of India and NPIU vide email dated 5th July, 2017 under TEQP-III project.</p> <p>The Board of Governors (BoG) further decided that latest TA/DA/ Honorarium guidelines of MHRD/NPIU should be followed in the institution as and when issued under TEQIP-III project.</p>  | NPIU/MHRD has issued TA/DA guidelines vide dated 27 <sup>th</sup> Sept, 2017 and institution is following these guidelines under TEQIP-III project.         | Noted. |
| <b>BOG:<br/>1.2.20</b> | <p><b>Approval of one time grant of Rs. 2000/- to faculty members for installing DTH setup box at their residence under TEQIP-III project.</b></p> <p>The Board of Governors (BoG) approved for total of Rs. 98000/- (Ninety Eight Thousand Only) to be disbursed among 49 faculty members on account of one time grant of Rs. 2000/- to each faculty member for installing DTH setup box at their residence under SWAYAM PRABHA scheme of MHRD Govt. of India as conveyed by NPIU vide email on dated 30th August, 2017 under TEQIP-III project. The members also ratified the expenditure incurred for procuring &amp; installing 02 nos DTH set up boxes in the institution under SWAYAM PRABHA scheme.</p> | 24 faculty members has installed DTH set up boxes at their residence and one time grant has been issued to them on actual basis, after installation of DTH. | Noted. |
| <b>BOG:<br/>1.2.21</b> | <p><b>Permission to hire/use own vehicle for attending conferences /training programmes under TEQIP-III project</b></p> <p>The Board of Governors (BoG) allowed faculty/staff members drawing grade AGP of Rs. 6000/- and above to travel in shared taxi /shared own car for participation in conferences/FDPs/trainings etc. organized by other institution of National importance (INIs)/CSIR labs and other reputed institution, as per Deputy Commissioner, Mandi approved rates</p>   | NPIU/MHRD has issued guidelines for hiring vehicles vide letter dated 27 <sup>th</sup> Sept, 2017 and this institution is following these                   | Noted. |

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|                    | under TEQIP-III project .  | guidelines under TEQIP-III project.   |  |
| <b>BOG: 1.2.22</b> | <b>Approval of mobile allowances to members of TEQIP Cell.</b><br><br>The Board of Governors (BoG) approved mobile allowances @ Rs. 500/- (Five Hundred Only) to Director/Principal JNGEC, Sundernagar & TEQIP-III Coordinator and @ Rs 300/- (Three Hundred Only) to Nodal officer (s) of TEQIP Cell under TEQIP-III project.   | This institution is providing mobile allowance to members of TEQIP Cell as per rates approved by the BoG.   | The Board of Governors discontinued mobile allowance to members of TEQIP Cell. |
| <b>BOG: 1.2.23</b> | <b>Permission to conduct remedial classes for weak students under TEQIP-III project</b><br><br>The Board of Governors (BoG) allowed institution to conduct remedial classes in academic subjects, soft skills, enhancing english and communication and presentation skills, building students' non-cognitive skills, promoting peer learning groups and fostering school spirit, supporting innovation and knowledge sharing to students as per existing SWF rates /rules under TEQIP-III project.   | Institution is conducting remedial classes for weak students under TEQIP-III project.   | Noted.   |
| <b>BOG: 1.2.24</b> | <b>Permission to hire GATE preparation agency for final year students under TEQIP-III project.</b><br><br>The Board of Governors (BoG) allowed institution to hire agency for GATE preparation for final year students as conveyed by NPIU vide email dated 22nd August, 2017. The expenditure may be shared by Institution and students in a ratio of 75:25. The student's share (25%) will be reimbursed to them after producing qualified GATE Score Card. BoG also approved GATE registration fee, training materials for GATE preparation on actual basis.. The whole expenditure shall be charged to TEQIP-III project as per rules. | NPIU has centrally hired 04 agencies vide their email dated 17 <sup>th</sup> April, 2018 for providing GATE coaching to final year students of project participating institution. | Noted.   |

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| <b>BOG:</b><br><b>1.2.25</b> | <p><b>Permission of signing MoUs with reputed institutions/industries for enhancing academic activities.</b></p> <p>The Board of Governors (BoG) authorized Director /Principal JNGEC, Sundernagar on the behalf of BoG, to sign MoU with Institutions of National importance (INIs)/ CFIs/Research organizations etc to enhance subject knowledge of faculty &amp; students, collaborative research, using of laboratories of excellence, training needs of students &amp; faculty under TEQIP-III project.</p>  | This institution is in process to sign MoU with reputed institutions/ industries for enhancing academic activities.   | Noted.  |
| <b>BOG:</b><br><b>1.2.26</b> | <p><b>Approval of Annual Maintenance Contract (AMC) of Digital Projection Microscope ERMASCOPE Digital-T.</b></p> <p>The Board of Governors (BoG) approved Rs. 3,44,000/- (Three Lac Forty Four Thousand Only) for Annual Maintenance Contract (AMC) of Digital Projection Microscope ERMASCOPE Digital -T in Textile Engineering Department for a period of 03 years with M/S ERMA INDIA, Chandigarh under TEQIP-III project. Further, members advised that negotiation (if possible) of total amount to be payable to M/S ERMA INDIA, Chandigarh for Annual Maintenance Contract (AMC) may be explored.</p> | A committee has been constituted to negotiate rates offered by M/S ERMA INDIA, Chandigarh for Annual Maintenance Contract (AMC) of Digital Projection Microscope ERMASCOPE Digital-T installed in Textile Engineering Department. | Noted and members desired that matter should be expedited so that equipment can be brought in to running condition. |
| <b>Table item 1.3</b>        |   |   |   |
| <b>BoG:</b><br><b>1.3.1</b>  | <p><b>Package for the Procurement of Books.</b></p> <p>Director/Principal JNGEC, Sundernagar informed the members that institution intends to procure books for library to obtain zero deficiency from the regulatory authority (AICTE). The Board of Governors (BoG) approved 05 packages under TEQIP-III project as per detail mentioned below:</p>   | Institution has initiated procurement process for the procurement of books  | Noted and members desired that the process for the procurement of   |





|                   | <table><tr><th>Sr. No.</th><th>Name of Package</th><th>Estimated Cost (Rs.)</th></tr><tr><td>1.</td><td>Books for Civil Engg</td><td>4,00,000.00</td></tr><tr><td>2.</td><td>Books for ECE Engg</td><td>5,00,000.00</td></tr><tr><td>3.</td><td>Books for AS&amp;Hu</td><td>2,00,000.00</td></tr><tr><td>4.</td><td>Books for Textile Engg</td><td>5,00,000.00</td></tr><tr><td>5.</td><td>Books for Mechanical Engg</td><td>4,00,000.00</td></tr></table>  | Sr. No.  | Name of Package   | Estimated Cost (Rs.) | 1. | Books for Civil Engg | 4,00,000.00 | 2. | Books for ECE Engg | 5,00,000.00 | 3. | Books for AS&Hu | 2,00,000.00 | 4. | Books for Textile Engg | 5,00,000.00 | 5. | Books for Mechanical Engg | 4,00,000.00 | related to library. | books may be expedited. |
|-------------------|---|--|---|----------------------|----|----------------------|-------------|----|--------------------|-------------|----|-----------------|-------------|----|------------------------|-------------|----|---------------------------|-------------|---------------------|-------------------------|
| Sr. No.           | Name of Package   | Estimated Cost (Rs.)   |   |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| 1.                | Books for Civil Engg  | 4,00,000.00  |   |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| 2.                | Books for ECE Engg  | 5,00,000.00  |   |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| 3.                | Books for AS&Hu   | 2,00,000.00  |   |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| 4.                | Books for Textile Engg  | 5,00,000.00  |   |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| 5.                | Books for Mechanical Engg   | 4,00,000.00  |   |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| <b>BoG: 1.3.2</b> | <b>Faculty Recruitment by MHRD through NPIU.</b><br><br>Shri R. Subrahmanyam, Additional Secretary (TE) & NPD (TEQIP) informed during Video Conference meeting held on 08.09.2017 that MHRD through NPIU is going to recruit faculty members in TEQIP-III project participating institutions to impart quality education to students. He advised institution to compile detail of vacant faculty positions in consultation with The Director, Technical Education, H.P. Sundernagar and asked to submit the same to NPIU for further recruitment of faculty members in the institution. | The Government of Himachal Pradesh is actively working to recruit faculty members through H.P. Public Service Commission Shimla. | Noted.  |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |
| <b>BoG: 1.3.3</b> | <b>Video Conference facility in the institution.</b><br><br>The Board of Governors approved in principle, establishment of Video conference facility in the institution under TEQIP-III project and advised to seek expertise opinion from experts of concerned field from IITs/NITs/NICs etc and prepare procurement proposal accordingly.   | A committee has been constituted to submit proposal pertaining to Video Conference facility to be installed in the institution.  | Members advised that this facility is available in the office of Deputy Commissioner Mandi and institution may avail said facility for video conference activities. |                      |    |                      |             |    |                    |             |    |                 |             |    |                        |             |    |                           |             |                     |                         |

*has.*

## **2.3 Items Reported for information and ratification:**

### **BoG: 2.3.1 Expenditure incurred under TEQIP-III project.**

The Board of Governors noted and ratified expenditure amounting Rs. 63.45 lac incurred under procurement, academic and IOC head of TEQIP-III project.

### **BOG: 2.3.2 Establishment of Four Funds under TEQIP-III project.**

The Board of Governors noted establishment of Four Funds i.e. Corpus Fund, Faculty Development Fund, Equipment Replacement Fund and Maintenance Fund and ratified Rs. 1,09,25,000.00 (Rupees One Crore Nine Lakh Twenty Five Thousand Only) deposited in these funds under TEQIP-III project.

### **BoG 2.3.3 Training programmes organized in the institution under TEQIP-III project.**

The Board of Governors noted and ratified 08 workshops /training programmes organized by various department/section/cell in the institution under TEQIP-III project.

### **BoG 2.3.4 Good Governance Development Plan of JNGEC, Sundernagar.**

The Board of Governors noted and approved Good Governance Development Plan submitted to NPIU.

### **BoG 2.3.5 Training programme attended by faculty and staff members.**

The Board of Governors noted and ratified training programmes attended by faculty & staff members under TEQIP-III project.

### **BoG 2.3.6 Expenditure incurred for attending internship in industry by ECE students at BSNL Rajpura.**

The Board of Governors noted and ratified expenditure amounting Rs. 6,82,942.00 (Rupees Six Lakh Eighty Two Thousand Nine Hundred Forty Two Only) incurred for deputing 44 students of B. Tech 3<sup>rd</sup> year Electronics & Communication Engineering of this college for attending Vocational Training Programme at Regional Training Centre, BSNL Rajpura, Punjab w.e.f. 18<sup>th</sup> June, 2018- 28<sup>th</sup> July, 2018.

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## 2.4 New Items:

### BOG: 2.4.1 Re-establishment of TEQIP-III cell.

The Board of Governors approved establishment of Institutional TEQIP unit for carrying out various activities under TEQIP-III project as proposed.

### BOG: 2.4.2 Re-constitution of Purchase committee under TEQIP-III project.

The Board of Governors approved purchase committee for carrying out various work related to procurement of goods/services etc under TEQIP-III project and included 02 BOG members as per detail mentioned below:

| Name & Designation                                  | Role              |
|---|-------------------|
| 1. Dr. S.P. Guleria, Prof. & Head Civil             | Chairman          |
| 2. Dr. Rajeev Khanduja, Prof & Head Mechanical      | Member            |
| 3. Sh. Parveen Kumar, TEQIP Coordinator             | Member            |
| 4. Sh. Anil Kanwar, Nodal Officer Finance           | Member            |
| 5. Indenter /OIC/HOD of concerned Department        | Member            |
| 6. Sh. Jatinder Sharma, BOG Member                  | Member            |
| 7. Sh. Shiv Singh Sen, Village Salah, BOG Member    | Member            |
| 8. Sh. Ajay Kumar, AP ME& Nodal Officer Procurement | Member Secretary. |

### BoG 2.4.3: GATE Coaching for final year students of this institution.

The Board of Governors approved GATE coaching to final year students of Mechanical, Textile, ECE and Civil Engineering by M/s Engineers Academy, Jaipur and approved tentative/expected expenditure amounting to Rs. 52,10,172.00 (Fifty Two Lakh Ten Thousand One Hundred Seventy Two Only) for said training.

### BoG 2.4.4: Employability Skill Training for pre-final year Students of this institution.

The Board of Governors approved Employability Skill training coaching to pre-final year students of Mechanical, Textile, ECE and Civil Engineering by M/s Universal Education, J.P. Nagar, 1st Phase, Bangalore and approved tentative/expected expenditure amounting to Rs. Rs. 9,35,256.00 (Nine Lakh Thirty Five Thousand Two Hundred Fifty Six Only) for said training.

### BoG 2.4.5: Employability Test for all Students of this institution.

The Board of Governors approved conduct of employability test to all Under Graduate students of this institution by M/s Aspiring Minds Assessment Pvt. Ltd., Gurgaona and approved tentative/expected expenditure amounting to Rs. 1,73,637.00 (Rupees One Lakh Seventy Three Thousand Six Hundred Thirty

Seven Only) for the said test in near future, the dates to be decided in consultation with said agency.

**BoG 2.3.6 Sundry allowance to be paid to students for attending internship in Industry.**

The Board of Governors allowed institution to reimburse sundry allowance amounting Rs. 20,58,000/- (Rupees Twenty Lakh Fifty Eight Thousand Only) to 3<sup>rd</sup> year students of all branches who attended internship in different industries during summer vacations in the month of June to July, 2018.

**BoG 2.4.7: Submission of SARs to NBA in respect of 04 programmes.**

The Board of Governors allowed institution to submit e-SAR to NBA for 04 programmes i.e. Mechanical, Textile, ECE and Civil Engineering on one application to save Government ex-chequer. The Board of Governors further advised to take up matter with NBA for adjustment of fee Rs. 707868/- (Seven Lakh Seven Thousand Eight Hundred Sixty Eight Only) due for refund from NBA on account of accreditation fee paid in respect of Mechanical & Textile Engineering discipline in March, 2014

**BOG: 2.4.8 Rules for Consultancy Services under TEQIP-III project.**

The members of Board of Governors (BOG) were of the opinion that institution must increase internal revenue generation (IRG) and accordingly approved proposed consultancy rules with slight amendments in clause 5.1 (Disbursement of testing and consultancy charges) and approved share of testing and consultancy charges as per detail mentioned below:

| Sr. No. | Category                        | Institute Share | Central administrative charge | Consultant share |
|---------|---------------------------------|-----------------|-------------------------------|------------------|
| 1.      | Testing and Consultancy charges | 40%             | 10%                           | 50%              |

**BOG: 2.4.9 Approval of new procurement packages.**

The Board of Governors (BOG) approved 35 procurement packages as per detail mentioned below:

| Sr. No. | Department | Name of Package                            | Estimated cost (in Rs.) | Mode of Procurement |
|---------|------------|--|-------------------------|---------------------|
| 1.      | Civil Engg | Engineering Geology and Rock Mechanics lab | 2485000.00              | Shopping            |
| 2.      |            | Furniture for Civil Engineering Software   | 579000.00               | Shopping            |



|     |               |   |            |                 |
|-----|---------------|---|------------|-----------------|
| 3.  |               | Civil Engineering Software Lab-II             | 425000.00  | Shopping        |
| 4.  |               | Civil Engineering Software Lab-I              | 3800000.00 | Shopping        |
| 5.  |               | Ceiling and partition works for Civil Engg.   | 254190.00  | Shopping        |
| 6.  |               | Environmental Engg. Lab                       | 930000.00  | Shopping        |
| 7.  |               | Furniture items for new class room at Block D | 748000.00  | Shopping        |
| 8.  |               | Concrete Lab                                  | 254480.00  | Shopping        |
| 9.  |               | Highway Engg Lab-I                            | 880000.00  | Shopping        |
| 10. |               | Highway Engg Lab-II                           | 465000.00  | Shopping        |
| 11. |               | Environmental Engg. Lab (Chemicals)           | 56000.00   | Shopping        |
| 12. |               | Drinking water cooler for Block D             | 300000.00  | Shopping        |
| 13. |               | Concrete Lab equipment repair and             | 21600.00   | Direct Contract |
| 14. |               | Geotechnical Engg. Lab equipment repair and   | 10380.00   | Direct Contract |
| 15. |               | Highway lab equipment repair and maintenance  | 14000.00   | Direct Contract |
| 16. |               | Concrete lab equipment repair and maintenance | 21600.00   | Direct Contract |
| 17. | ECE           | Electronic workshop and analog                | 2200000.00 | Shopping        |
| 18. |               | Power Electronics & EMMI Lab                  | 1844000.00 | Shopping        |
| 19. |               | Basic Electrical lab                          | 1330000.00 | Shopping        |
| 20. |               | Basic Electronics lab                         | 469000.00  | Shopping        |
| 21. |               | Advance Microcontroller Lab                   | 960000.00  | Shopping        |
| 22. |               | Furniture for labs                            | 312000.00  | Shopping        |
| 23. |               | Furniture for Advance microcontroller lab     | 150000.00  | Shopping        |
| 24. |               | Textile Engg. & Fiber Lab-I                   | 2700000.00 | Shopping        |
| 25. | Textile Engg. | Yarn Manufacture Lab                          | 1600000.00 | Shopping        |
| 26. |               | Textile Engg. & Fiber Lab-II                  | 2200000.00 | Shopping        |

|              |                     |  |                       |                 |
|--------------|---------------------|--|-----------------------|-----------------|
| 27.          |                     | Furniture for Textile Engg. Lab            | 572700.00             | Shopping        |
| 28.          |                     | Garment Manufacturing Lab                  | 50000.00              | Shopping        |
| 29.          |                     | CAD/CAM lab                                | 1800000.00            | Shopping        |
| 30.          | Mechanical Engg.    | Theory of Machines lab                     | 300000.00             | Shopping        |
| 31.          |                     | Desktop for CAD Lab                        | 1500000.00            | Shopping        |
| 32.          |                     | Machine /Welding Shop                      | 1000000.00            | Shopping        |
| 33.          | Computer            | Network Firewall (Unified Threat           | 1800000.00            | Shopping        |
| 34.          | Start Up            | Start Up lab                               | 502326.00             | Shopping        |
| 35.          | Institutional level | All in one devices for Director/Principal, | 960000.00             | Direct-Contract |
| <b>Total</b> |                     |  | <b>3,34,94,276.00</b> |                 |

**BOG: 2.4.10 Establishment of Seminar Hall in Administrative Block (Seating Capacity of 250).**

The Board of Governors (BOG) approved establishment of seminar hall in administrative block with seating capacity of 250 persons and advised institution to constitute a committee for submission of detailed proposal for the establishment of seminar hall.

**BOG: 2.4.11 Procurement of items for State Project Implementation Unit, Himachal Pradesh office camp at JNGEC Sundernagar.**

The Board of Governors (BOG) approved procurement of furniture, computers, UPS, Laptops and photocopier etc to SPIU, Himachal Pradesh camp at JNGEC, Sundernagar with estimated expenditure of Rs. 1548000/- (Fifteen Lakh Forty Eight Thousand Only).

**BOG: 2.4.12 Procurement of DG set with a capacity of 180 KVA.**

The Board of Governors (BOG) approved in principle procurement of DG set with a capacity of 180 KVA to be installed in the Institution under TEQIP-III project and advised institution to constitute a committee which can explore block wise electrical load capacity, specifications, approximate cost etc for the procurement of DG set.

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**BOG: 2.4.13 Refreshment, daily allowance and stay charges for the students for participating in Inter and Intra-College Sports Activities and experts hired for Intra-College Sports Meet.**

- 1) The Board of Governors approved refreshment charges @ Rs 100/- per day per student (One Hundred only) plus working lunch amounting to Rs 150/- per day per student for participating in Intra-College Sports Events.
- 2) The Board of Governors approved daily allowance @250/- (Two hundred Fifty only) per day per student plus stay charges @300/- (Three hundred only) per day per student for participating in Inter-College/University Sports Events organised by other institutes.
- 3) The Board of Governors approved honorarium @300/- (Three Hundred only) per person per match with maximum limit of Rs 1000/- (One Thousand only) per person per day to experts hired from other institutes for various Sports Event /Sports Meet organised.

**BOG: 2.5 Table item**

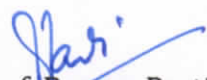
**BOG: 2.5.1** The Board of Governors (BOG) approved daily allowance @ Rs. 250/- per day per student plus stay charges @ Rs. 300/ (Three Hundred Only) per student for placement drive, educational tour etc for outstation visits.

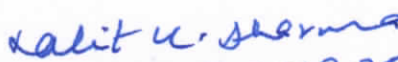
**BOG: 2.5.2** The Board of Governors approved procurement package for library only & deferred package for Applied Sciences and Humanities given below:

| Sr. No. | Department                      | Name of Package             | Expected expenditure (Rs.) |
|---------|---------------------------------|-----------------------------|----------------------------|
| 1.      | Applied Sciences and Humanities | Chemistry Lab               | 20,00,000.00               |
| 2.      | Library                         | Library books and furniture | 15,00,000.00               |

The members of BOG advised that competitive books, general books, literary novels, spiritual books may be procured for library. The chairman library and librarian may start process for the procurement of these books at earliest.

The meeting ended with a vote of thanks to the chair.

  
Prof. Raman Parti,  
Ex-officio Member/Member Secretary  
BOG TEQIP-III

  
Dr. Lalit Sharma, 28-9-2020  
Chairman  
BOG TEQIP-III