



Jawaharlal Nehru Government Engineering College Sundernagar

INVITATION LETTER FOR CIVIL WORKS

Package Code: TEQIP-III/2019/HP/jnge/103
Package Name: JNGEC/Civil Works/Conference Hall and
Meeting Room/2019 /2019

Current Date: 03-Oct-2019
Method: Shopping Civil Works

Dear Sir,

Sub: INVITATION LETTER FOR REFURBISHMENT OF JNGEC/Civil Works/Conference Hall and Meeting Room/2019 /2019

1. You are invited to submit your rates for the items mentioned in Annexure A.
2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ 36000000000 towards the cost of the Technical Education Quality Improvement Programme [TEQIP]-Phase III Project and intends to apply part of the Proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.
3. The TEQIP III Project in Himachal Pradesh is being implemented by NPIU which is an autonomous society registered under the Societies Registration Act.
4. To assist you in the preparation of your quotation, we are enclosing the following:
 - i) Instructions to Bidders (Section A)
 - ii) Qualification formats (Section B)
 - iii) Technical Specifications of various items to be provided and fixed in the meeting room and conference hall (Annexure A)
 - iv) Drawings of the works as per detail given below:
 - a) Plan of meeting room : Annexure A1
 - b) Side view of wall of meeting room: Annexure A2
 - c) Plan of false ceiling of meeting room: Annexure A3
 - d) Plan of conference hall: Annexure A4
 - e) Plan of false ceiling of conference hall: Annexure A5
5. You are requested to provide your offer latest by **12:30hrs. On 21-Nov-2019**
6. The bidder is required to quote rates including material cost, labour cost, transportation cost etc.
7. The expected completion period is 90 days for complete work.
8. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at **03:00 P.M. on 22-Nov-2019** in the office of **Jawaharlal Nehru Government Engineering College Sundernagar, Distt. MANDI (HP)**. You are requested to submit your quotation as per format attached as Annexure A

9. The bidder is required to fulfil all the conditions as mentioned in the instructions to bidders given in Section A.
10. We look forward to receiving your quotations and thank you for your interest in this project.
Name: **Jawaharlal Nehru Government Engineering College, Sundernagar**
Address: **JN GOVT. ENGG. COLLEGE SUNDERNAGAR DISTT. MANDI (HP)**
Tel. No: **01907-267199**
Fax No. **01907-267504**

Director-Principal

Instructions to Bidders

SECTION – A

1. Scope of Works

The **Jawaharlal Nehru Government Engineering College Sundernagar** invites quotations for the refurbishment works as described in Annexure A. The successful bidder will be expected to complete the works within a period of 90 days.

2. Qualification of the bidder:

To **qualify for award of the contract** the bidder should have satisfactorily completed as a prime contractor at least one construction work/similar work with total amounting to Rs. 500,000 in the last three years.

The bidder shall provide qualification information (with proof) which shall include:-

- (a) Income tax clearance certificate of last year
- (b) GST and PAN Number
- (c) Proof of construction work/similar work completed in the last three years.

3. Bid Price

- (a) The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- (b) All duties, taxes and other levies payable by the contractor under the contract shall be quoted separately for all items.
- (c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- (d) The rates should be quoted in Indian Rupees only.

4. Submission of Quotations

4.1 The bidder can visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

4.2 Each bidder shall submit only one quotation.

4.3 The quotation submitted by the bidder shall comprise the following:-

- (a) Quotation in the format given in Annexure A with item wise price including material cost, labour cost, transportation cost etc. for the items mentioned in the bid as per the format.
- (b) Signed Bill of Quantities; and
- (c) Qualification information form given in Section B duly completed along with proofs.

4.4 The bidder shall seal the quotation in an envelope addressed to the **Jawaharlal Nehru Government Engineering College Sundernagar, Dist. Mandi (H.P.)**. The envelope will also bear the following identification: - Quotation for **JNGEC/Civil Works/Conference Hall and Meeting Room/2019** /2019(Name of the Contract).

Do not open before **22-Nov-2019 03:00P.M.** (Time and date of quotation opening).

4.5 Quotations must be received in the office of the **Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (HP)** not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received up to the appointed time on the next working day

4.6 Any quotation received by the **Jawaharlal Nehru Government Engineering College, Sundernagar, Distt. Mandi (HP)** after the deadline for submission of quotations will be rejected and returned unopened to the bidder.

5. Validity of Quotation

Quotation shall remain valid for a period not less than **90** days after the deadline date specified for submission.

6. Opening of Quotations

Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.

7. Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.

8. Evaluation of Quotations

The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) Meet the qualification criteria specified in clause 3 above;
- (b) Are properly signed; and
- (c) Conform to the terms and conditions, specifications and drawings without material deviations.

9. Award of contract

The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.

9.1 Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to The Award of contract

9.2 The bidder whose bid is accepted will be notified of the award of contract by the Employer Prior to expiration of the quotation validity period.

10. Performance Security

Further after completion of work, bidder is requested to submit to the **Jawaharlal Nehru Government Engineering College Sundernagar**, Distt. Mandi (HP), either a bank guarantee or a bank draft in favour of the Employer for an amount equivalent of 5% of the total amount as Performance Security. The performance security shall be valid till the expiry of the period of maintenance of the work, specified in clause 11.

11. Period of Maintenance:

The "Period of Maintenance" for the work is six months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.

12. Purchase of all construction materials as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

13. The bidder to which the contract has been awarded shall not further sub-let the work to other party.

14. The bidder shall not authorize any other party to submit bid on his behalf.

15. The Quotations would be evaluated for all items together (complete package, not itemise)

16. The bidder to which the contract has been awarded will sign a contract agreement with the employer.

SECTION - B

1. **Format for Qualification Information.**
2. **Format for Submission of Quotation.**

QUALIFICATION INFORMATION

1. For Individual Bidders

1.1 **Principal** place of business: _____

Power of attorney of signatory of Quotation.

[Attach copy]

1.2 **Total** value of Civil Engineering Construction work/similar work performed in the last three years (in Rs. Lakhs) _____

1.3 Work performed as prime contractor (in the same name) on works of a similar nature over the last three years.

Project Name	Name of Employer	Description of work	Contract No.	Value of contract (Rs. Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay and work completed	Details of the works attached in Annexure
Total Amount of works executed (Rs.)									

Existing commitments and on-going works:

Description of Work	Place & State	Contract No. & Date	Value of Contract (Rs. Lakh)	Stipulated period of completion	Value of works* remaining to be completed (Rs. Lakhs)	Anticipated date of completion

- 1.5 Name, address, and telephone, telex, and fax numbers of the Bidders' bankers who may provide references if contacted by the Employer.

- 1.6 Documents required:

S.No.	Document	No.	Details attached in Annexure _____
1.	GST	GST No.:	
2.	PAN	PAN No.:	
3.	Income Tax Return of last year	Year:	

- 1.7 Information on litigation history in which the Bidder is involved.

Other party(ies)	Employer	Cause of dispute	Amount involved	Remarks showing present status

QUOTATION

To:

Subject: Refurbishment Work of Conference Hall and Meeting Room, JNGEC Sundernagar

Reference: Letter No.....dated.....from.....

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith at Annexure A , stating rates, i.e., for a total Contract Price of -

Rs. ** _____ [in figures]

Rs. _____ [in words].

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery. We hereby confirm that this quotation is valid for 90 days as required in Clause 6 of the Instructions to Bidders.

Yours faithfully,

Authorized Signature:

Date: _____

Name & Title of Signatory: _____

Name of Bidder: _____

Address : _____

** To be filled in by the Bidder, together with his particulars and date of submission at the bottom of this Form.

ANNEXURE A

S.No	Name of Item	Specifications	Quantity	Units	Rate (in Rs.)	Amount (in Rs.)
CIVIL WORKS						
1.	False Ceiling	<p>Providing and fixing false ceiling suspended with slab/beam as directed by the Institute made of square edge PVC Laminated Gypsum Tiles having size 595 x 595 mm, made of Gypsum plasterboard 12.5 mm thick manufactured from natural gypsum as per IS 2095 Part I, and laminated with white 0.16mm thick fire retardant PVC film on the face side and 12micron metalized polyester on the back side with all edges sealed with the face side PVC film which goes around and wraps the edges and is bonded to the edges and the back side metalized polyester film so as to make the tile a completely sealed unit. The tiles should be perfectly fixed on inter locking metal grid of hot dipped galvanized steel sections (galvanized @ 120 grams/ sqm, both side inclusive) consisting of main "T" runner with suitably spaced joints to get required length and of size 24 x 38 x 0.30 mm thick sheet (minimum), spaced at 1200 mm center to center and cross "T" of size 24x25 mm made of 0.30 mm thick (minimum) sheet, 1200 mm long spaced between main "T" at 600 mm center to center to form a grid of 1200x600 mm and secondary cross "T" of length 600 mm and size 24 x 25 mm made of 0.30 mm thick (minimum) sheet to be interlocked at middle of the 1200x600 mm panel to form grids of 600 x 600 mm and wall angle of size 24 x 24 x 0.3 mm and laying false ceiling PVC Laminated Gypsum Tiles (as specified above) in the grid including, required cutting/making, opening for services like lights, speakers, fittings, fixtures, etc.</p> <p>Main "T" runners to be suspended from ceiling using GI slotted cleats fixed to ceiling with 12.5 mm dia and 50 mm long dash fasteners, 4 mm GI adjustable rods with galvanised butterfly level clips of size 85 x</p>				

		30 x 0.8 mm spaced at 1200 mm center to center along main T, bottom exposed width of 24 mm of all T-sections shall be pre-painted with polyester paint, all complete for all heights as per specifications, drawings and as directed by the Institution				
		a) Conference Hall	191	sqm		
		b) Meeting Hall	36	sqm		
2.	Wall Panelling	Providing and fixing 12 mm thick pre-laminated board with decorative finish for wall panelling BWP phenol bonded interior grade with 50 mm thick frame of second class deodar wood including bright finished/black enamelled screws and necessary accessories. The frame must have 2 nd class deodar wood vertical members of section 50 mm x 50 mm and horizontal members of section 50 mm x 50 mm. Provision of shelves at locations of column projecting beyond wall as specified in drawings. The work should be as per specifications, drawings and as directed by the Institution				
		a) Conference Hall	165	sqm		
		b) Meeting Hall	96	sqm		
3.	Platform for Dias/Stage	Providing and laying dias platform of dimensions 27'x 8' and height 1'. Dias platform made of 19 mm thick commercial vinyl board top and sides. The structure must be supported with 1"x2" wooden vertical members. The vertical sides of commercial board at a distance of 3' on either side. The 3'x3' hollow section provided with 2" sq wooden support in centre of hollow section. The complete dias having PVS buffers and duly painted. Step provided for dias at least 6" high made of same material as dias. All visible area of board faced with synthetic carpet.	1	No.		
4.	Ceiling Lights	Providing and fixing of ceiling lights in the openings of false ceiling with 4x15 W mirror optics LED lights with interconnecting PVC copper wires as per drawings provided and as directed by Institution				
		a) Conference Hall	28	Nos.		
		b) Meeting Hall	6	Nos.		
5.	Ceiling Speakers	Providing and fixing of ceiling speakers with wires in the openings of false ceiling of 8" dia, 6 watt LMT with line matching transformer and wires connecting upto amplifier, as per drawings and as directed by				

		Institution					
		a) Conference Hall		15	Nos.		
ELECTRICAL WORKS							
6.	Provision of Electrical Accessories	a.	Providing and fixing of electrical accessories by rewiring of existing connections in conference hall and meeting room:				
			i) PVC Cu Wire 1.5 mm ²	3	Roll		
			ii) PVC Cu Wire 2.5 mm ²	3	Roll		
			iii) PVC Cu Wire 4 mm ²	1	Roll		
		b.	Providing and fixing F/T one way switch 10 Amps 230 V points in conference hall and meeting room	60	Nos.		
		c.	Providing and fixing F/T one way Switch 20 Amps 230 V points in conference hall and meeting room	16	Nos.		
		d.	Providing and fixing socket 10 Amps 230 V in conference hall and meeting room	26	Nos.		
		e.	Providing and fixing socket 20 Amps 230 V in conference hall and meeting room	16	Nos.		
		f.	Providing and fixing 3 Module plate color white in conference hall	10	Nos.		
		g.	Providing and fixing 4 Module plate color white in conference hall	4	Nos.		
		h.	Providing and fixing 6 Module plate color white in meeting room	3	Nos.		
		i.	Providing and fixing 12 Module plate color white in conference hall and meeting room	10	Nos.		
		j.	Providing and fixing 18 Module plate color white in conference hall	2	Nos.		
		k.	Providing and fixing fan regulator in conference hall and meeting room	13	Nos.		
		l.	Providing tape roll for fixing and sealing of ceiling lights in conference hall and meeting room	4	Nos.		
Total Cost (Rs.)							
GST @____ % (Rs.)							
Total Amount including GST (Rs.)							

**The quoted rates shall be inclusive of all materials, labour, etc. complete.*

We agree to execute the works in accordance with the approved drawings and technical specifications at a total fixed contract price of Rs. (Amount in figures)
Rs. (Amount in words).

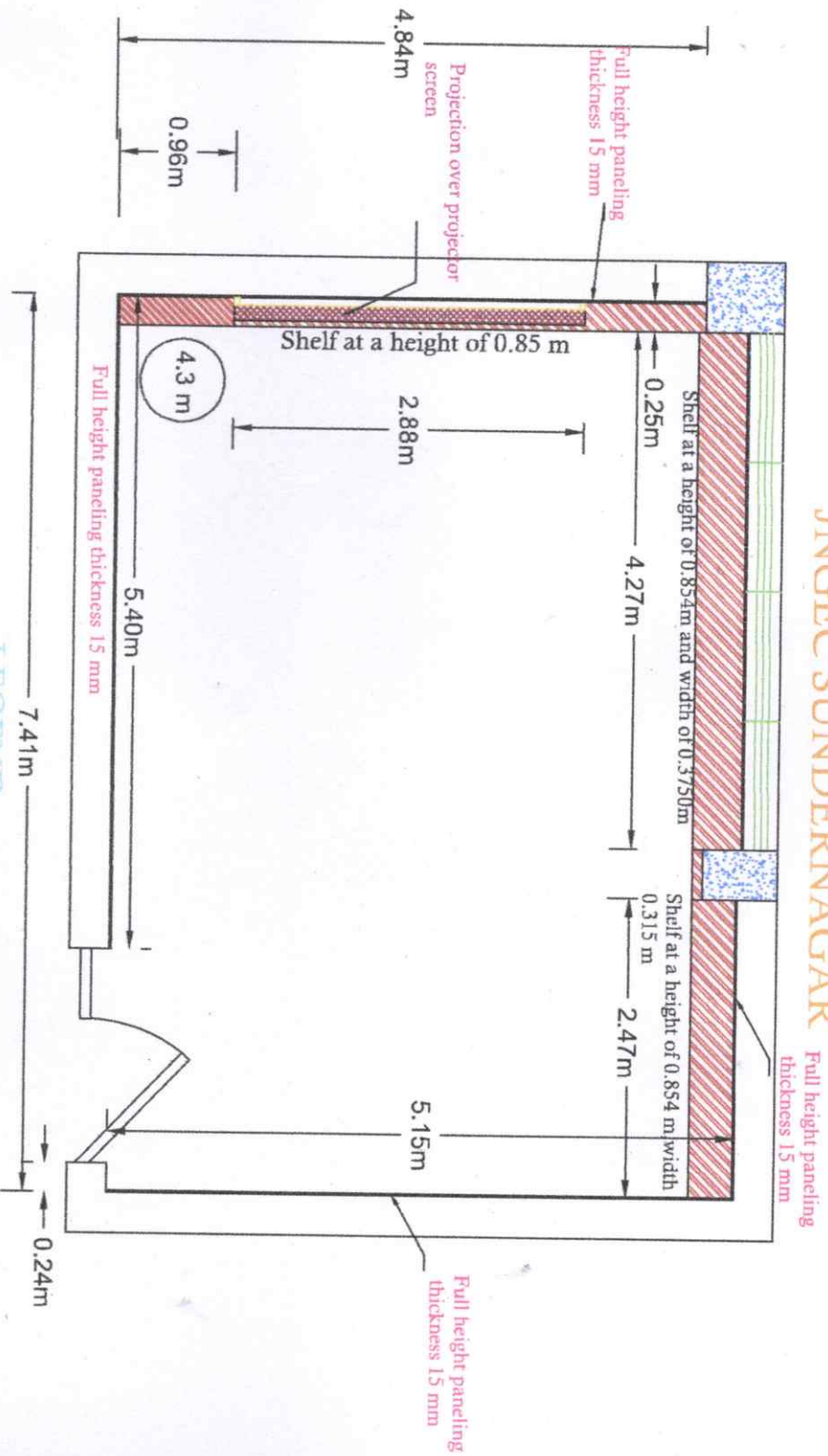
Signature of Contractor (with seal)

Name of Contractor:

Address:

ANNEXURE A1

PLAN OF MEETING ROOM, BLOCK A, JNGEC SUNDERNAGAR

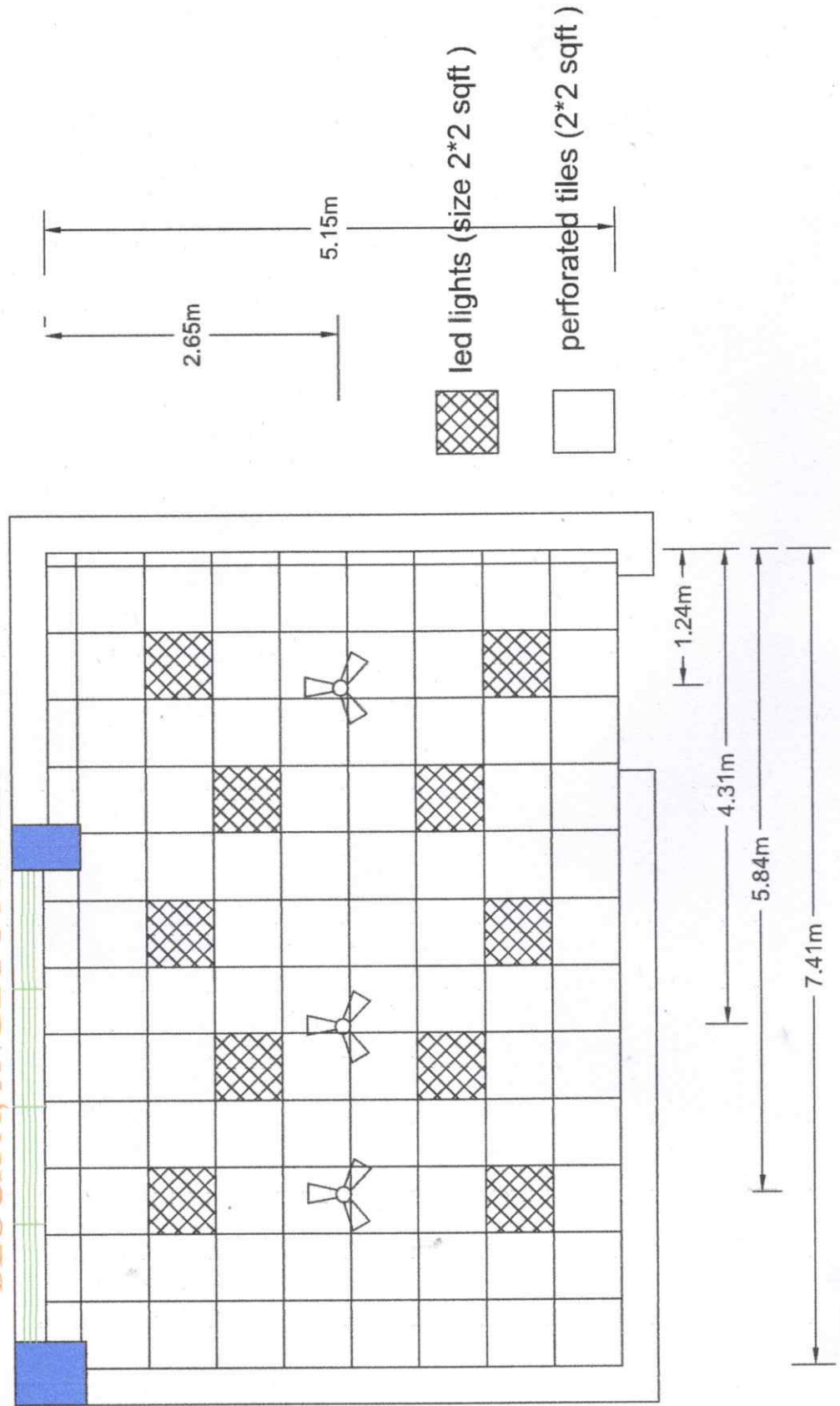


LEGEND

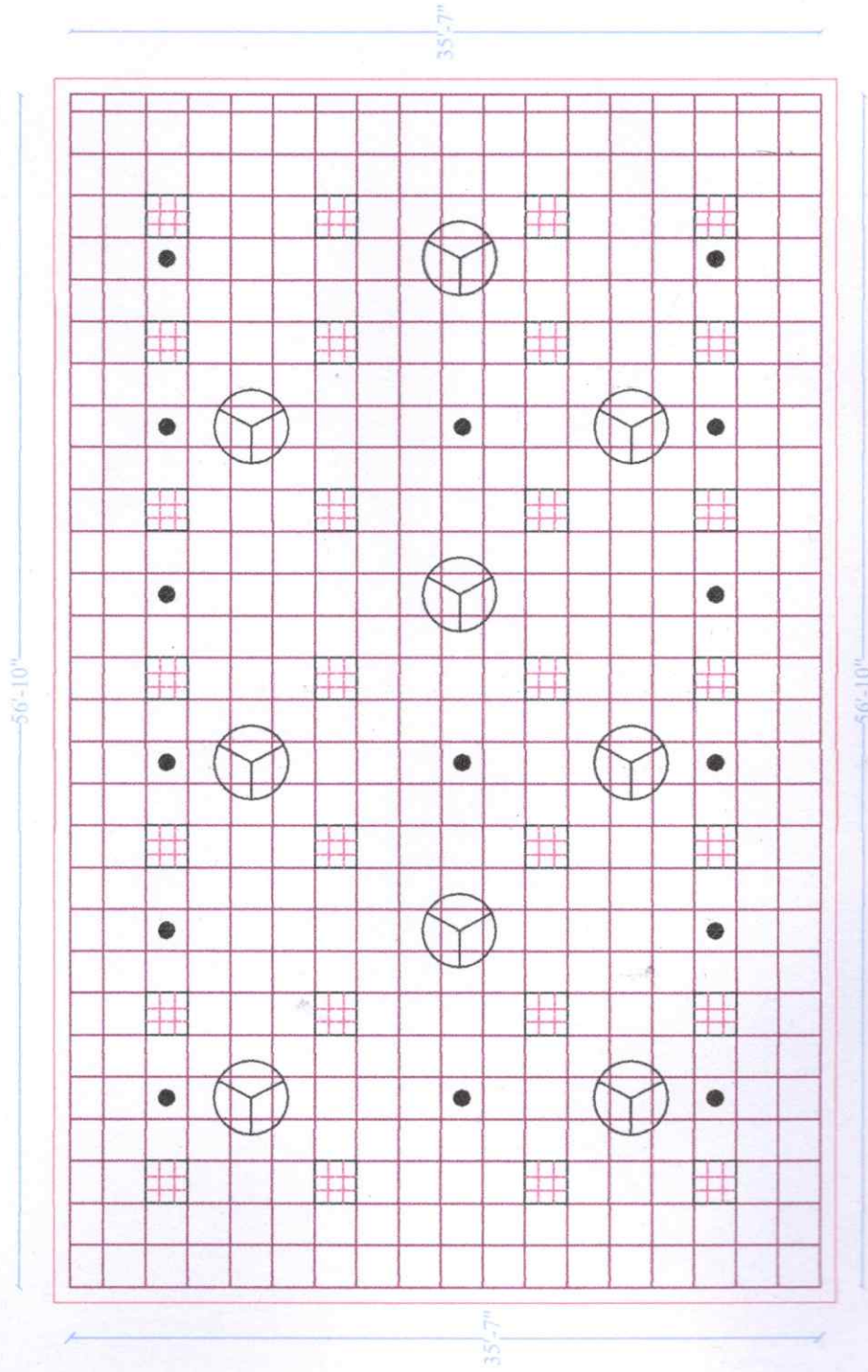
	Column
	Wooden paneling 15 mm thick on all walls (full height)
	Shelf beyond wall panel 0.85 m height
	Projection beyond wall over projector screen

ANNEXURE A3

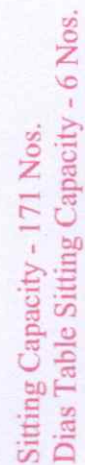
FALSE CEILING PLAN OF MEETING ROOM, BLOCK A, JNGEC SUNDERNAGAR



False Ceiling Plan of New Conference Hall, Block A, JNGEC Sundernagar



S.No.	Symbol	Particulars
1.		Ceiling Speakers
2.		Ceiling Lights
3.		Ceiling Fans
4.		Gypsum Ceiling Tiles 2'x2' 8mm thick



ANNEXURE A2

SIDE VIEW OF PROJECTOR SCREEN WALL, MEETING ROOM, BLOCK A, JNGEC SUNDERNAGAR

