Minutes of the 4th Standing Finance Committee (SFC) Meeting Constituted for J.N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) held on December 12, 2013 at 4.00 PM under the Chairmanship of Sh. K. Sanjay Murthy, Principal Secretary (TE) to the Govt. of **Himachal Pradesh** 

The following were present:-

- 1. Sh. K.R. Bharti, Special Secretary (Finance) Member
- 2. Sh. B.R. Thakur, Under Secretary (TE)

J.N. Govt. Engg. College, Sundernagar

Member Member Secretary (SFC)

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3. Prof. R.L.Sharma, Director,

Beside these Shri Satish Katwal, Coordinator TEQIP-II, JNGEC Sundernagar was

also present.

At the very outset, Prof. R.L.Sharma, Director/Principal, JNGEC, Sundernagar extended a warm welcome to all the members of the Standing Finance Committee. The meeting started with a presentation and overview of TEQIP-II project activities undertaken by the College. Thereafter, the agenda items were discussed and following decisions were taken:

# 4.1: <u>Confirmation of Minutes of 3<sup>rd</sup> Meeting of Standing Finance Committee</u> <u>held on April 17, 2013 at 11.00 AM</u>

**Decision Taken:** Since no comments were made/received; the minutes of 3<sup>rd</sup> Finance Committee (SFC) meeting were confirmed.

# 4.2: Action Taken Report on the decisions taken in the 3rd SFC Meeting

**Decision Taken:** 

Item No.	Item	Action Taken	Decision Taken
SFC 1/3	Expenditure on Purchase of equipment under TEQIP	Grant amounting to Rs. 2.21 cr. under TEQIP-II as first instalment has been completely utilised. Audit from AG and CA appointed by SPFU has been completed. The second instalment amounting to Rs. 3.0 cr. has been received and is being utilised.	Since the maximum funds received through 2 <sup>nd</sup> instalment from NPIU have been utilized therefore, the Chairman directed that institution should apply for 3 <sup>r</sup> instalment in December 2013 itself.

SFC 1/3	Recruitment of Staff for MIS Cell	Two persons (One MIS	Noted
1/3	MIS Cell	officer and one data operator) have been	
	feets des de l'engline staat plet	outsourced by the	The second se
	Redes	college for the MIS cell	tor a special sector
	8	from the National	
	. 82	Institute of Electronics	
		(NEILIT) Shimla on a	and the state of the state of the
	1	consolidated salary	and the state of the second second
		since September 2013.	A REAL PROPERTY AND
SFC	Organization and	The rules approved for	The matter was
1/3	participation in		discussed. The Chairman
	Conferences/ Workshops/	conduction of	desired that the list of faculty members who
	Training Programs under	Conferences/	have been sponsored for
	TEQIP-II.	Workshops/ Training	various conferences/
		Programs under TEQIP-	workshops/training
		II have been	programmes may be
	a P miles & Freckluse As	implemented and the	annexed.
	rices mester of department. th	faculty and other staff	
	of encome the subsection	is constantly being	
	of stands har to Haufrestons	deputed to attend such	
	Protection Dulinges	programs within the	
	A hadron at a section a	country.	
SFC	Refurbishment (Minor Civil	The College has not	It was decided that
1/4	Works)	hired any person to	refurbishment (minor civil works) shall be
	press. Polybechnics x2	carry out such minor	carried out through
	General Secondary Second	work because of staff	Department of Civil
		constraint. However,	Engineering of the
	· · · · · · · · · · · · · · · · · · ·	efforts shall be made	College as per the
		to recruit a person to	guidelines of Project
	TO BOY LOLLINGS	effect such	Implementation Plan/ guidelines issued by
	S. Baussed Procurament	changes/repairs by	NPIU.
		including the same in	
SFC	Delegation of Powers to	the revised plan. The powers vested with	Action shall be taken by
1/5	Delegation of Powers to Chairman Board of	the Chairman BOGs of	the department of
1/5	Governors	NITs, PEC University of	Technical Education at
	Governors	Technology,	the Govt. level on the
		Chandigarh and Giani	basis of minutes of the
	Diructor Just	Zail Singh, Punjab	meeting. Copy of delegation of powers of
		Technical University	these institutes would be
	and and an and the second second		these institutes would be provided.
		Campus, Bathinda was	
ansista	Takens	Campus, Bathinda was brought to the notice	
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SFC	Recruitment & Promotion	The recruitment and	The matter regarding
1/6	Rules for the posts of	promotion rules for	R&P rules for the various
Dects	Assistant Professors,	posts of Assistant	posts was discussed in
	Associate Professors and	Professors, Associate	detail and it was decided that R&P rules may be
	Professors in Engineering	Professors and	framed by keeping all the
	Colleges	Professors in	options open i.e. by
	the start of	Engineering Colleges	direct recruitment,
	is adding to the	are now being placed	contract/deployment of
		before the Committee	secondment basis. The Chairman directed the
	A RULLA YOU CONSISTENT	as a new item.	Under Secy. (TE) to take
	an Thinn The entrol	set in the the Dat	up the matter at
	the rate of a	ould be writering so to a	appropriate level or
	L Dena vansus	A SCHOLD & REVENDER	priority basis. It was
	estbyette Kunvel	while and reputation of the	further suggested that al the necessary help shal
	a Musil - utilize Sund		be provided by
	Performant for the	in the process of carine	Director/Principal JNGEC
	an Taken	have the second second	for expediting the
	Link the M	differentian meteorita	framing of the R&P rules.
SFC	R & P rules & Procedure		Same as Item No. 1/6
1/7	for the posts of Assistant	the Govt.	ellere Educit, P. peph.
	Professors, Associate		
	Professors and Professors	Denis New Decisions Induiting	
	in Engineering Colleges		
Table	Absorption of Applied	a down of the best of the state of the second s	Noted
Item	Sciences & Humanities	the Govt.	
- 1	Faculty Deployed from		
	Govt. Polytechnics at		
	JNGEC Sunder Nagar		

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#### 4.3: New Items

### SFC:1/4 Revised Procurement Plan for goods under TEQIP-II

**Decision Taken:** The matter was discussed in detail and approved. It was also decided that revised Procurement Plan shall be placed before BOG during its next meeting for consideration.

# SFC:2/4 Procurement Plan for Civil Works under TEQIP-II

The Director JNGEC apprised the members of SFC that MHRD, Govt. of India has allocated a budget of 0.50 crore under TEQIP - II for refurbishment of Civil Works.

**Decision Taken:** It was decided that refurbishment (minor civil works) shall be carried out through department of Civil Engineering of the College as per the guidelines of Project Implementation Plan/guidelines issued by NPIU. The Chairman directed that the primary duties of the staff involved in said activity shall not be compromised.

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SEC	Pecruitment & Promotion	The recruitment and	The matter regarding
SFC 1/6	Recruitment & Promotion Rules for the posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges	The recruitment and promotion rules for posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges are now being placed before the Committee as a new item.	The matter regarding R&P rules for the various posts was discussed in detail and it was decided that R&P rules may be framed by keeping all the options open i.e. by direct recruitment/ contract/deployment or secondment basis. The Chairman directed the Under Secy. (TE) to take up the matter at appropriate level on priority basis. It was further suggested that all the necessary help shall be provided by Director/Principal JNGEC for expediting the
Linearia	an alego de depueve	a da ser a la concerta de la concerta Altra de la concerta d	framing of the R&P rules.
SFC 1/7	R & P rules & Procedure for the posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges	and the second	Same as Item No. 1/6
Table Item - 1	Absorption of Applied Sciences & Humanities Faculty Deployed from Govt. Polytechnics at JNGEC Sunder Nagar	and other desired in the second s	Noted

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# SFC:3/4 Approval of Honorarium

**Decision Taken:** The proposal was approved.However, it was decided that Honorarium to the officials/staff working under TEQIP shall be disbursed subject to the fulfilment of targets/deliverables under TEQIP-II by the concerned faculty member/officer. The Chairman suggested that the honorarium shall be paid on quarterly basis to the staff who have been performing their duties satisfactorily leading to the fulfilment of desired objectives/deliverables.

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#### SFC:4/4 Rules for Consultancy Services:

**Decision Taken:** The proposal was approved. The Chairman further directed that the faculty should be encouraged to seek projects from UGC and Department of Science & Technology which will enhance their subject knowledge and reputation of the Institution.

#### SFC:5/4 Modification/revision of Students Welfare Fund Rules

**Decision Taken:** Item approved. The Chairman directed the Under Secretary (TE) to issue the Notification regarding delegation of powers to the Director/Principal, JNGEC to appoint the faculty and staff within the sanctioned strength under Student Welfare Funds. It was also decided that the staff shall be appointed by the Principal/Director within the sanctioned strength from the students welfare fund as follows:

Faculty:

To be engaged on consolidated salary of Rs. 21600/-PM

Technical staff:To be engaged on a consolidated salary of Rs. 13500 /-PMSupporting Staff:To be outsourced on approved rates by the Govt. of H.P.

The meeting ended with a vote of thanks.

(Prpf. R.L. Sharma). Member Secretary. Approved.

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(K. Sanjay Murthy, IAS) Chairman S.F.C.