

Minutes of the 4th Standing Finance Committee (SFC) Meeting Constituted for J.N. Govt. Engg. College, Sundernagar, Distt. Mandi (H.P.) held on December 12, 2013 at 4.00 PM under the Chairmanship of Sh. K. Sanjay Murthy, Principal Secretary (TE) to the Govt. of Himachal Pradesh

The following were present:-

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| 1. Sh. K.R. Bharti, Special Secretary (Finance) | Member |
| 2. Sh. B.R. Thakur, Under Secretary (TE) | Member |
| 3. Prof. R.L.Sharma, Director,
J.N. Govt. Engg. College, Sundernagar | Member Secretary (SFC) |

Beside these Shri Satish Katwal, Coordinator TEQIP-II, JNGEC Sundernagar was also present.

At the very outset, Prof. R.L.Sharma, Director/Principal, JNGEC, Sundernagar extended a warm welcome to all the members of the Standing Finance Committee. The meeting started with a presentation and overview of TEQIP-II project activities undertaken by the College. Thereafter, the agenda items were discussed and following decisions were taken:

4.1: Confirmation of Minutes of 3rd Meeting of Standing Finance Committee held on April 17, 2013 at 11.00 AM

Decision Taken: Since no comments were made/received; the minutes of 3rd Finance Committee (SFC) meeting were confirmed.

4.2: Action Taken Report on the decisions taken in the 3rd SFC Meeting

Decision Taken:

Item No.	Item	Action Taken	Decision Taken
SFC 1/3	Expenditure on Purchase of equipment under TEQIP	Grant amounting to Rs. 2.21 cr. under TEQIP-II as first instalment has been completely utilised. Audit from AG and CA appointed by SPFU has been completed. The second instalment amounting to Rs. 3.0 cr. has been received and is being utilised.	Since the maximum funds received through 2 nd instalment from NPIU have been utilized, therefore, the Chairman directed that institution should apply for 3 rd instalment in December, 2013 itself.

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SFC 1/3	Recruitment of Staff for MIS Cell	Two persons (One MIS officer and one data operator) have been outsourced by the college for the MIS cell from the National Institute of Electronics (NEILIT) Shimla on a consolidated salary since September 2013.	Noted
SFC 1/3	Organization and participation in Conferences/ Workshops/ Training Programs under TEQIP-II.	The rules approved for the organization and conduction of Conferences/ Workshops/ Training Programs under TEQIP-II have been implemented and the faculty and other staff is constantly being deputed to attend such programs within the country.	The matter was discussed. The Chairman desired that the list of faculty members who have been sponsored for various conferences/ workshops/training programmes may be annexed.
SFC 1/4	Refurbishment (Minor Civil Works)	The College has not hired any person to carry out such minor work because of staff constraint. However, efforts shall be made to recruit a person to effect such changes/repairs by including the same in the revised plan.	It was decided that refurbishment (minor civil works) shall be carried out through Department of Civil Engineering of the College as per the guidelines of Project Implementation Plan/ guidelines issued by NPIU.
SFC 1/5	Delegation of Powers to Chairman Board of Governors	The powers vested with the Chairman BOGs of NITs, PEC University of Technology, Chandigarh and Giani Zail Singh, Punjab Technical University Campus, Bathinda was brought to the notice of the Govt. of Himachal Pradesh for further action in the matter.	Action shall be taken by the department of Technical Education at the Govt. level on the basis of minutes of the meeting. Copy of delegation of powers of these institutes would be provided.

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SFC 1/6	Recruitment & Promotion Rules for the posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges	The recruitment and promotion rules for posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges are now being placed before the Committee as a new item.	The matter regarding R&P rules for the various posts was discussed in detail and it was decided that R&P rules may be framed by keeping all the options open i.e. by direct recruitment/contract/deployment or secondment basis. The Chairman directed the Under Secy. (TE) to take up the matter at appropriate level on priority basis. It was further suggested that all the necessary help shall be provided by Director/Principal JNGEC for expediting the framing of the R&P rules.
SFC 1/7	R & P rules & Procedure for the posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges	Action to be taken by the Govt.	Same as Item No. 1/6
Table Item - 1	Absorption of Applied Sciences & Humanities Faculty Deployed from Govt. Polytechnics at JNGEC Sunder Nagar	Action to be taken by the Govt.	Noted

4.3: New Items

SFC:1/4 Revised Procurement Plan for goods under TEQIP-II

Decision Taken: The matter was discussed in detail and approved. It was also decided that revised Procurement Plan shall be placed before BOG during its next meeting for consideration.

SFC:2/4 Procurement Plan for Civil Works under TEQIP-II

The Director JNGEC apprised the members of SFC that MHRD, Govt. of India has allocated a budget of 0.50 crore under TEQIP - II for refurbishment of Civil Works.

Decision Taken: It was decided that refurbishment (minor civil works) shall be carried out through department of Civil Engineering of the College as per the guidelines of Project Implementation Plan/guidelines issued by NPIU. The Chairman directed that the primary duties of the staff involved in said activity shall not be compromised.

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SFC 1/6	Recruitment & Promotion Rules for the posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges	The recruitment and promotion rules for posts of Assistant Professors, Associate Professors and Professors in Engineering Colleges are now being placed before the Committee as a new item.	The matter regarding R&P rules for the various posts was discussed in detail and it was decided that R&P rules may be framed by keeping all the options open i.e. by direct recruitment/contract/deployment or secondment basis. The Chairman directed the Under Secy. (TE) to take up the matter at appropriate level on priority basis. It was further suggested that all the necessary help shall be provided by Director/Principal JNGEC for expediting the framing of the R&P rules.
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SFC:3/4 Approval of Honorarium

Decision Taken: The proposal was approved. However, it was decided that Honorarium to the officials/staff working under TEQIP shall be disbursed subject to the fulfilment of targets/deliverables under TEQIP-II by the concerned faculty member/officer. The Chairman suggested that the honorarium shall be paid on quarterly basis to the staff who have been performing their duties satisfactorily leading to the fulfilment of desired objectives/deliverables.

SFC:4/4 Rules for Consultancy Services:

Decision Taken: The proposal was approved. The Chairman further directed that the faculty should be encouraged to seek projects from UGC and Department of Science & Technology which will enhance their subject knowledge and reputation of the Institution.

SFC:5/4 Modification/revision of Students Welfare Fund Rules

Decision Taken: Item approved. The Chairman directed the Under Secretary (TE) to issue the Notification regarding delegation of powers to the Director/Principal, JNGEC to appoint the faculty and staff within the sanctioned strength under Student Welfare Funds. It was also decided that the staff shall be appointed by the Principal/Director within the sanctioned strength from the students welfare fund as follows:

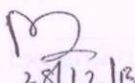
Faculty: To be engaged on consolidated salary of Rs. 21600/-PM

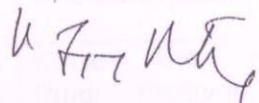
Technical staff: To be engaged on a consolidated salary of Rs. 13500 /-PM

Supporting Staff: To be outsourced on approved rates by the Govt. of H.P.

The meeting ended with a vote of thanks.

Approved.


28/12/13
(Prof. R.L. Sharma).
Member Secretary.


(K. Sanjay Murthy, IAS)
Chairman S.F.C.